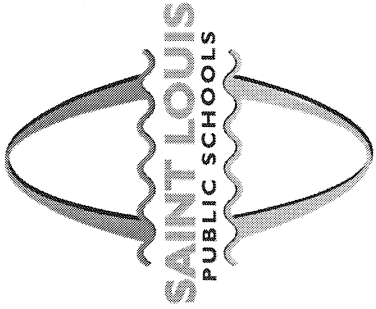




BOARD MEETING

TUESDAY, JUNE 8, 2010

A G E N D A

SPECIAL ADMINISTRATIVE BOARD

MR. RICK SULLIVAN

MS. MELANIE ADAMS

MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS

DR. KELVIN R. ADAMS

Meeting Agenda

ST. LOUIS PUBLIC SCHOOLS

SPECIAL ADMINISTRATIVE BOARD MEETING

TUESDAY, JUNE 8, 2010 –6:00PM

ADMINISTRATIVE BUILDING

801 N. 11TH STREET

AGENDA

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Student/Staff Recognition(s)
- 5) Public Comments
- 6) Superintendent's Report
 - a) Information Items
 - i. Five Year Financial Plan
 - ii. Back to School Fair Planning
 - b) Action Items
 - i. Consent Agenda
- 7) Board Member Updates
- 8) Adjournment

NOTES:

Consent Agenda

**ST. LOUIS PUBLIC SCHOOL DISTRICT
SUPERINTENDENT'S REPORT
June 8, 2010**

- 1.0 Preliminary
- 1.1 CONSENT AGENDA
 - 1.2 Information Items Only
 - a) Five Year Financial Plan
 - b) Back to School Fair Planning
 - 1.3 Business Items – Action Required
 - a) Consent Agenda
- 06-08-10-01 To approve the April 2010 Monthly Budget Transaction Report
- 06-08-10-02 To ratify a contract extension with Xerox Corporation to provide the operation and maintenance of the Print Shop and all the District's multi-functional devices for the period February 1, 2010 through June 30, 2010 at a cost not to exceed \$750,000.
FUNDING SOURCE: GOB
- 06-08-10-03 To approve a contract extension with Group Basis, Inc. to continue to provide SAP maintenance and implementation services for the period July 1, 2010 through December 31, 2010 at an additional cost not to exceed \$36,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-08-10-04 To approve a contract extension with Bick Group to provide the standardized preventative maintenance program for the District's data center for the period July 1, 2010 through June 30, 2011 at no additional cost to the District.
FUNDING SOURCE: No additional cost associated
- 06-08-10-05 To approve a contract renewal with nFocus Software to continue support of the electronic registration and accounting system for Community Education for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$18,637, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-08-10-06 To approve a contract renewal with Schoolwires, Inc. to provide website hosting services and software licenses for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$51,300, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-08-10-07 To approve a contract renewal with Pitney Bowes to provide the maintenance and service on the postal meter mailing system for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$19,584, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-08-10-08 To approve a contract renewal with Softchoice to provide the District's expanded Microsoft School Agreement for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$383,796.60, pending the availability of funds.
FUNDING SOURCE: GOB

- 06-08-10-09** To approve a contract with C&R Mechanical Company LLC to complete air conditioning repairs at Mullanphy Elementary School for the period May 21, 2010 through December 31, 2010 at a cost not to exceed \$877,608 that includes the 10% contingency cost.
FUNDING SOURCE: GOB
- 06-08-10-10** To approve a contract with Cord Moving and Storage Company, Fry Wagner Moving and Storage and Brown Kortkamp Moving and Storage to provide moving, relocation and storage services for the period July 1, 2010 through June 30, 2011 at a total combined cost not to exceed \$875,000, pending the availability of funds and legal review.
FUNDING SOURCE: GOB
- 06-08-10-11** To approve a contract extension with Holmes Murphy and Associates, Inc. to provide benefits consulting services for the period September 1, 2010 through June 30, 2011 at a cost not to exceed \$125,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-08-10-12** To approve a contract renewal with Teach for America to provide recruiting and training for 75 first year teachers and 75 second year teachers for the 2010/2011 school year at a cost not to exceed \$300,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-08-10-13** To approve a contract renewal with College Summit for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$260,000, pending budget availability. College Summit is designed to address MSIP Standard, 9.4.3, College Placement.
FUNDING SOURCE: GOB
- 06-08-10-14** To approve a contract with Zaner Bloser to provide a kindergarten through fifth grade Comprehensive Handwriting Program and supporting materials at a cost not to exceed \$357,385.21, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-08-10-15** To approve a contract with Davis Publications, Inc. for the purchase of high school ceramic textbooks, teacher and student resources, professional development and supporting software at a cost not to exceed \$5,935, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-08-10-16** To approve a contract with Glenco-McGraw Hill for the purchase of middle school Science textbooks, teacher and student resources, professional development and supporting software at a cost not to exceed \$299,101.14 pending the availability of funds.
FUNDING SOURCE: GOB
- 06-08-10-17** To approve a contract with Holt-McDougal Littlell for the purchase of high school Science Biology textbooks, teacher and student resources, professional development and supporting software at a cost not to exceed \$160,577, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-08-10-18** To approve a contract with Holt-McDougal Littlell for the purchase of Algebra 2 textbooks, teacher and student resources, professional development and supporting software District-wide at a cost not to exceed \$76,168.50, pending the availability of funds.
FUNDING SOURCE: GOB

ITEMS FOR CONSIDERATION FOR THE JUNE 24, 2010 MEETING

- 06-24-10-01** To approve a contract with Cannon Cochran Management Services, Inc. (CCMSI) for Workers' Compensation Claims Administration and Loss Control Services for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$130,945, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-02** To approve a contract with Automated Data Processing, Inc. (ADP) for enrollment and eligibility services, FSA/Section 125 administration and COBRA administration for the period July 1, 2010 through June 30, 2011 at a cost not to exceed, \$322,953, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-03** To approve a contract extension with Fringe Benefits Management Company (FBMC) for enrollment and eligibility services, FSA/Section 125 administration and COBRA administration for the period July 1, 2010 through January 31, 2011 at a cost not to exceed, \$164,102, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-04** To approve a contract renewal with the University of Missouri-Columbia/Missouri Partnership for Educational Renewal (MPER) for the period July 1, 2010 through June 30, 2011 in an amount not to exceed \$103,950, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-05** To approve a contract renewal with Netchemia, LLC to provide a software license for the District's web-based recruiter application for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$12,600, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-06** To approve a contract renewal with Dr. Alice Roach to serve as Chief of Staff of the St. Louis Public Schools for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$125,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-07** To approve a contract renewal with John Windom to serve as Executive Director of Community Education of the St. Louis Public Schools for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$92,043, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-08** To approve the FY 2009-2010 General Operating Budget Amendment I.
- 06-24-10-09** To approve a contract with US Bank to provide the District's banking services for the period July 1, 2010 through June 30, 2011 with the option to renew up to four (4) additional years. There is no cost associated with this request.
FUNDING SOURCE: Does not apply
- 06-24-10-10** To approve a contract renewal with Rubin Brown, LLP to audit governmental activities, each major fund and the aggregate remaining fund information, which collectively comprises the financial statements for the performance period July 1, 2010 through December 31, 2010 in an amount not to exceed \$186,000, pending the availability of funds.
FUNDING SOURCE: GOB

- 06-24-10-11** To approve the renewal purchase of the Automobile Liability and Physical Damage Insurance Policy for District's vehicles with State Farm Insurance Company for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$77,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-12** To approve the renewal purchase of the Excess Workers' Compensation Bond with Travelers Insurance Company through Marsh USA, the District's insurance broker, for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$11,125, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-13** To approve the renewal purchase of the Excess Workers' Compensation Insurance Policy with Arch Insurance through Marsh USA, the District's insurance broker for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$171,936, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-14** To approve the renewal purchase of the Boiler and Machinery Insurance Policy with Hartford Steam Boiler Insurance Company through Marsh USA, the District's insurance broker, for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$40,571, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-15** To approve the renewal purchase of the All-Risk Insurance Property Policy with Allianz Global US Insurance Company through Marsh USA, the District's insurance broker, for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$504,665, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-16** To approve the rescission of District Policy P3511 and District Regulation R3511 and the adoption of the Safety and Risk Management Policy to replace the rescinded policy and regulation. There is no cost associated with this request.
FUNDING SOURCE: Does not apply
- 06-24-10-17** To approve a contract renewal with Chartwells-Thompson Hospitality to provide food services to the District's schools for the period July 1, 2010 through June 30, 2011, (unless terminated by either party without cause by giving a sixty (60) days notice in writing) at an amount not to exceed \$12,250,000, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-18** To approve contract renewals with Metropolitan Taxicab Corporation, St. Louis County Cab Company, Inc. and Harris Cab Company to provide student transportation services for the 2010-2011 school year at a combined total amount not to exceed \$1,350,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-19** To approve a contract renewal with Belcan InfoServices to provide temporary technical personnel for the period July 1, 2010 through December 31, 2010 at a cost not to exceed \$50,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-20** To approve a contract renewal with Kronos Leasing to provide a software upgrade, hardware and software maintenance as well as support for the time and attendance system for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$170,610, pending the availability of funds.
FUNDING SOURCE: GOB

- 06-24-10-21** To approve a contract renewal with Tyler Technologies, Inc. for the annual license renewal of the Student Information System for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$385,822, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-22** To approve a contract renewal with Morenet to provide connectivity to training, technical support and online reference resources for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$14,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-23** To approve a contract with Xerox Corporation to provide the operation and maintenance of the District's print shop for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$1,200,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-24** To approve a contract with Dell Corporation as the District's standardized vendor for any technology purchases such as desktop and laptop computers, servers, storage devices, peripherals, etc. for the period July 1, 2010 through June 30, 2011, with a possible renewal for 2 additional years.
FUNDING SOURCE: Various (per school/departement location)
- 06-24-10-25** To approve a contract renewal with Sharon Slane for consulting and grant writing services for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$50,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-26** To approve a contract renewal with Compass Management Consulting, LLC to provide external evaluation services for the *Let Freedom Ring Grant* for the period July 15, 2010 through June 30, 2011 at a cost not to exceed \$24,000, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-27** To approve a Memorandum of Understanding with Coat-A-Kid, Inc. to provide new coats, hats and gloves to District students for the period August 1, 2010 through June 30, 2011. There is no cost associated with this request.
FUNDING SOURCE: Does not apply
- 06-24-10-28** To approve a Memorandum of Understanding with The Little Bit Foundation to provide basic essentials such as school supplies, hygiene items, etc. to eleven (11) District elementary schools for the period August 1, 2010 through June 30, 2011. There is no cost associated with this request.
FUNDING SOURCE: Does not apply
- 06-24-10-29** To approve a Memorandum of Understanding with the Curators of the University of Missouri on behalf of the University of Missouri to implement and evaluate the Missouri College Advising Corps Program for the period July 1, 2010 through June 30, 2011. There is no cost associated with this request.
FUNDING SOURCE: Does not apply
- 06-24-10-30** To approve a contract with Abbott Ambulance, Inc. to provide ambulance services for all high school and junior varsity football games for the period August 15, 2010 through December 1, 2010 at a cost not to exceed \$15,000, pending the availability of funds.
FUNDING SOURCE: GOB

- 06-24-10-31** To approve a contract amendment with Midwest Music Therapy Services, Inc. to provide music therapy to students with disabilities in the amount of \$12,400 for the current school year, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-32** To approve a contract amendment with Mid-America Therapy to provide occupational therapy to students with disabilities in the amount of \$81,200 for the current school year, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-33** To approve a contract renewal with Touchpoint Autism Services for placement services for autistic students for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$200,000, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-34** To approve contract renewals with Educational Based Services, City Speech, Career Staff Unlimited, Cumberland Therapy, Mid-America Therapy and Childgarden Child Development Center to provide speech therapy services for the period July 1, 2010 through June 30, 2011 at a total combined cost not to exceed \$1,418,870, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-35** To approve contract renewals with Mid-America Therapy, Supplemental Health Care and Childgarden Child Development Center to provide occupational and physical therapy services for the period July 1, 2010 through June 30, 2011 at a total combined cost not to exceed \$654,450, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-36** To approve contract renewals with Edgewood Children's Home, Epworth Children and Family Services, Evangelical Children's Home, St. Vincent School, Annie Malone-Emerson Academy and Logos School to provide private placement services for the period July 1, 2010 through June 30, 2011 at a total combined cost not to exceed \$2,840,000, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-37** To approve a contract renewal with Listening for Learning to provide audiology services to students with disabilities for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$40,125, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-38** To approve a contract renewal with Deaf Way Interpreting Services to provide sign language interpreting services to students with disabilities for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$187,200, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-39** To approve a contract renewal with International Institute to provide foreign language interpreting services to students and families for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$20,075, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-40** To approve a contract renewal with Midwest Music Therapy Services, Inc. to provide music therapy services to students with disabilities for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$47,500, pending the availability of funds.
FUNDING SOURCE: NON-GOB

- 06-24-10-41** To approve a contract renewal with Alternatives Unlimited to provide short-term alternative day placement services for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$495,000, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-42** To approve a contract renewal with the Institute For Family Medicine to provide services of a medical director for the District's Health Services Office for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$8,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-43** To approve a contract renewal with the Twenty-Second Judicial Circuit of Missouri Family Court's Juvenile Division of the Truancy Initiative for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$85,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-44** To approve a contract renewal with the Missouri School Boards' Association for direct service Medicaid claiming to be provided at a cost not to exceed 10% of the generated revenue.
FUNDING SOURCE: GOB
- 06-24-10-45** To approve a contract renewal with Grace Hill Settlement House for Head Start services for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$900,000, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-46** To approve a contract renewal with Advancement Via Individual Determination (AVID) for annual membership services for seventeen (17) District schools for the period beginning July 1, 2010 through June 30, 2011 in an amount not to exceed \$48,110, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-47** To approve a contract renewal with Rensselaerville Institute dba School Turnaround to provide intensive intervention and leadership initiatives to fourteen (14) District elementary and middle schools for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$650,000, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-48** To approve a contract renewal with Achievement Commitment and Excellence (ACE) Learning Centers for 200 student slots at a cost of \$1,040,000, pending the availability of funds and an additional 250 students slots pending the SIG funding, at a cost of 1,300,000. The total combined cost of this contract is \$2,340,000. ACE will continue to provide and maintain a course of instruction for alternative education as approved by the Department of Elementary and Secondary Education (DESE).
FUNDING SOURCE: GOB AND NON-GOB
- 06-24-10-49** To approve contract renewals with pre-approved providers identified by DESE for Supplemental Educational Services in an amount not to exceed \$3.4M, pending the availability of funds.
FUNDING SOURCE: NON-GOB
- 06-24-10-50** To approve a contract renewal with Press Journal Printing to print the 2010-2011 Community Education Full Service Schools' brochures at a cost not to exceed \$30,000, pending the availability of funds.
FUNDING SOURCE: NON-GOB

- 06-24-10-51** To approve the purchase of Chinese Level 1 and Level 2 textbooks, teacher and student resources, web-based in-services and District-wide supporting software from Pearson Prentice Hall at a cost not to exceed \$7,595.94, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-52** To approve the purchase of Spanish 1A and 1B textbooks, teacher and student resources, professional development and District-wide supporting software from Pearson Prentice Hall at a cost not to exceed \$39,415.37, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-53** To approve the purchase of high school sociology textbooks, teacher and student resources and professional development from Holt-McDougal Publication, Inc. at a cost not to exceed \$20,072, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-54** To approve the purchase of high school psychology textbooks, teacher and student resources and professional development from Holt-McDougal Publication, Inc. at a cost not to exceed \$20,072, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-55** To approve the purchase of the drama textbooks, "Exploring Theater" for Carr Lane Middle School from Glenco-McGraw Hill at a cost not to exceed \$6,352.11, pending the availability of funds. The book emphasizes critical thinking skills, enforces integration across curricular areas and promotes student activities focused on state standards
FUNDING SOURCE: GOB
- 06-24-10-56** To approve the purchase of replacement textual materials for the 2010-2011 school year from various District approved textbook vendors in a total combined amount not to exceed \$500,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-57** To approve the purchase of school and student licenses and professional development for grades 6-8 from Renaissance Learning at a cost not to exceed \$107,609.45, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-58** To approve the purchase of fall season sports equipment from Johnny Mac Sporting Goods, Bill Magan Sporting Goods, Curt Smith Sporting Goods and Riddell/All American at a total combined cost not to exceed \$73,574, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-24-10-59** To approve acceptance of Washington University's second year funds to support salary and benefits of parent educator staffing in the amount of \$34,762
- 06-24-10-60** To approve acceptance of the Carl Perkins Grant for the period July 1, 2010 through June 30, 2011 in the amount of \$1,528,144.
- 06-24-10-61** To approve acceptance of the Adult Education and Literacy Grant for the period July 1, 2010 through June 30, 2011 in the amount of \$1,803,033.
- 06-24-10-62** To approve an appropriation not to exceed \$68,072 to support the 2010-2011 Back to School Fair.

06-24-10-63

To approve the purchase of MAP End of Course test materials and scoring and reporting services for the 2010-2011 school year from the state appointed vendor, Riverside Publishing Company at an amount not to exceed \$15,000, pending the availability of funds.

FUNDING SOURCE: GOB



SAINT LOUIS PUBLIC SCHOOLS

Date: May 6, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Enos Moss, CFO/Treasurer

VENDOR SELECTION METHOD:

☐ RFP/Bid
☐ Sole Source
☐ Contract Renewal
☒ Financial Report

Previous Bd. Res. #:

Agenda Item: 06-08-10-01
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve the monthly transaction report for April 2010.

BACKGROUND:

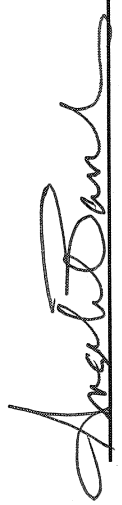
CSIP: Goal 2: Process Performance Row: 73 MSIP: 8.5.1

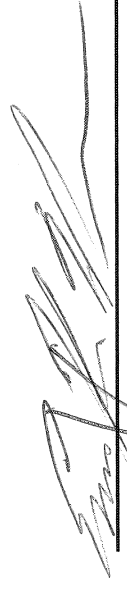
FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Budget

Requestor: Angela Banks


Angela Banks, Interim Budget Director


Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

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SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Extension
☒ Ratification

Previous Bd. Res. #: 12-03-09-01

Agenda Item: 06-08-10-02
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To ratify a contract extension with Xerox Corporation to provide the operation and maintenance of the Print Shop and all the District's multi-functional devices for the period from February 1, 2010 through June 30, 2010 at a cost not to exceed \$750,000.00.

BACKGROUND:

We are in the 4th year of a five year agreement with Xerox Corporation. The District is satisfied with the quality of the services received. Currently, the District pays approximately \$150,000 per month for services which include: fleet management of the multi-functional print/copier devices, District-wide Pony and US mail delivery services in elementary, middle, high schools and administrative offices as well as daily management of the Print Shop.

CSIP: Goal 2: Process Performance Row: 93 MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2577-6319-981-00	GOB	Requisition #:
Amount: \$750,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$750,000.00	☐ Pending Funding Availability	Vendor #: 600004465

Department: Technology

Requestor: J.F. Larry

Dr. Jesolyn Larry, Interim Info. Technology Officer

Angela Banks, Interim-Budget Director

Phos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☐ Quarterly ☒		Report Date: May 3, 2010
Dept / School: Technology Services		Reported By: J. F. Larry
Vendor: Xerox		Vendor #: 600004465
Contract # / P.O. #: 4500149567		Contract Name: Copier Services
Contract Amount: \$ 750,000.00		Award Date: 7/1/2009
Purpose of Contract (Brief Description): Operation and maintenance of the print shop and all of the District's multifunctional devices.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4X 3 2 1	
Timeliness of Delivery or Performance	5 X 4 3 2 1	
Business Relations	5 4 X 3 2 1	
Customer Satisfaction	5 4 X 3 2 1	
Cost Control	5 4 3 X 2 1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Extension
☐ Ratification

Previous Bd. Res. #: 09-22-09-06

Agenda Item: 06-08-10-28
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract extension with Group Basis, Inc. to continue to provide SAP maintenance and implementation services for the period July 1, 2010 to December 31, 2010 at a cost not to exceed \$36,000. The current contract amount of \$72,000 will be increased by \$36,000 for an eighteen month total cost of \$108,000.

BACKGROUND:

Group Basis, Inc. provides SAP Technical Support Services to the District. Under the terms of the agreement, Group Basis, Inc. will continue to provide on-going SAP Basis support, proactive maintenance, and expert problem resolution in the District's SAP environment. This extension is essential to our continued efforts to optimize the District's use of the SAP system and will put this contract on the same time frame as the SAP America agreement. It is the District's intent to put both of the SAP support agreements that are currently in place out for bid in the fall. Such a bid will consolidate the two contracts for SAP which include software licenses and support with one vendor.

CSIP: Goal 2: Process Performance Row: 93

MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2828-6319-981-75	GOB	Requisition #:
Amount: \$ 36,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$36,000.00	☒ Pending Funding Availability	Vendor #: 600012197

Department: Technology

Requestor: J.F. Larry


Dr. Jesolyn Larry, Interim Info. Technology Officer



Angela Banks, Interim Budget Director



Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: May 5, 2010	
Dept / School: Technology Services		Reported By: J.F. Larry	
Vendor: Group Basis		Vendor #: 600012197	
Contract # / P.O. #: 4500149139		Contract Name:	
Contract Amount: \$ 72,000.00		Award Date: 9-22-09	
Purpose of Contract (Brief Description): To provide maintenance and support for SAP, the District's financial system.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 X4 3 2 1		
Timeliness of Delivery or Performance	5 X4 3 2 1		
Business Relations	5 X4 3 2 1		
Customer Satisfaction	5 X4 3 2 1		
Cost Control	5 X4 3 2 1		
Average Score	4	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
		Please Check Yes ☒ No ☐	



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Extension
☐ Ratification

Previous Bd. Res. #: 06-25-09-19

Agenda Item: 06-08-10-04
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract extension with Bick Group to provide the standardized preventative maintenance program for the District's data center for the period from July 1, 2010 through June 30, 2011. There will be no cost for the extension. The usage of the services under the current contract has been substantially less than expected, so the original contract amount will also cover the services for next year.

BACKGROUND:

The District has made a significant investment in equipment that supports and protects the environment housing its computer and communication systems for the data center. Bick Group has been involved with the data center since the beginning and have been involved in the design of the room, the installation of the equipment and the service of the equipment. The mission critical support equipment for the data center plays an essential role in the successful operation of the data center. The services provided include maintenance reports, incident reports, 24 hour-a-day emergency service, parts inventory, equipment trending and analysis.

CSIP: Goal 2: Process Performance Row: 93 MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2828-6319-981-75	GOB	Requisition #:
Amount: \$ 0		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #: 600005972

Department: Technology

Requestor: J.F. Larry

Dr. Jesolyn Larry, Interim Info. Technology Officer

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: May 5, 2010
Dept / School: Technology Services		Reported By: J.F. Larry
Vendor: Bick Group		Vendor #: 60005972
Contract # / P.O. #: 4500148739		Contract Name:
Contract Amount: \$ 32,896.00		Award Date: 6-25-09
Purpose of Contract (Brief Description): To provide maintenance and support for the District's data center.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Ratification

Previous Bd. Res. #: 08-06-09-04

Agenda Item: 06-08-10-05
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract renewal with nFocus Software to continue support of the electronic registration and accounting system for Community Education for the period July 1, 2010 to June 30, 2011 at a cost not to exceed \$18,637.00.

BACKGROUND:

nFocus Software was selected in 2009 through the RFP process to design and implement an electronic registration and accounting system for Community Education. The system has been implemented and is capable of providing statistical data to measure community collaboration, participant data and program outcomes. In addition it will support the management of the Community Education Program. The cost for the 2010-2011 year is for program support and is approximately one-third of the cost for the first year.

CSIP: Goal 2: Process Performance Row: 93 MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2828-6319-981-75	GOB	Requisition #:
Amount: \$ 18,637.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$18,637.00	☒ Pending Funding Availability	Vendor #: 600013821

Department: Technology

Requestor: J.F. Larry

Dr. Jesolyn Larry, Interim Info. Technology Officer

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: May 6, 2010
Dept / School: Community Education		Reported By: Peg Pedersen
Vendor: nFocus		Vendor #: 600013821
Contract # / P.O. #: 4500148982		Contract Name: Electronic Registration and Accounting System for Community Education
Contract Amount: \$ 54,587		Award Date: July 21, 2009
Purpose of Contract (Brief Description): To provide the Electronic Registration and Accounting System for Community Education along with training and support.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	<u>5</u> 4 3 2 1	
Timeliness of Delivery or Performance	<u>5</u> 4 3 2 1	
Business Relations	<u>5</u> 4 3 2 1	
Customer Satisfaction	<u>5</u> 4 3 2 1	
Cost Control	<u>5</u> 4 3 2 1	
Average Score	<u>5</u>	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check		Yes ☒ No ☐



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Ratification

Previous Bd. Res. #: 06-25-09-26

Agenda Item: 06-08-10-06
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract renewal with Schoolwires, Inc. to provide website hosting services and software licenses for the period July 1, 2010 to June 30, 2011 at a cost not to exceed \$51,300.

BACKGROUND:

Schoolwires, Inc. was selected in 2009 through the RFP process to create a new website for the District. This is the first renewal of the contract after a successful implementation in August of 2009. Schoolwires will continue to provide the software licenses for the District's website as well as technical support.

CSIP: Goal 2: Process Performance Row: 93 MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2828-6319-981-75	GOB	Requisition #:
Amount: \$ 51,300.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$51,300.00	☒ Pending Funding Availability	Vendor #: 600013866

Department: Technology

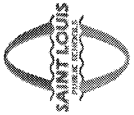
Requestor: J.F. Larry


Angela Banks, Interim Budget Director


Dr. Jesolyn Larry, Interim Info. Technology Officer


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: May 5, 2010
Dept / School: Technology Services		Reported By: J.F. Larry
Vendor: Schoolwires		Vendor #: 600013866
Contract # / P.O/#: 4500149362		Contract Name:
Contract Amount: \$ 51,300.00		Award Date: 6-25-09
Purpose of Contract (Brief Description): To provide support for the District's Internet web site.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report

Identify if this the final report or a quarterly report (3 months)

Report Date

the date the report is prepared

Department

Indicate the name of the reporting department

Reported By

Please sign your name

Vendor

Enter the vendor's name

Vendor Number

Enter the vendor's assigned number

Contract # / PO #

Enter the assigned contract # or the purchase order # for the goods or Services being reported

Contract Name

This the official name used when the contract was solicited

Contract Amount

The total dollar value of the contract: the amount listed on the Board Resolution

Award Date

Enter the date that the Board approved this contract

Contract Description

Provide a brief description of the work being done under the contract

Performance Ratings

In the comment column provide the rationale for the rating you give.

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Ratification

Previous Bd. Res. #: 05-14-09-03

Agenda Item: 06-08-10-07
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract renewal with Pitney Bowes to provide the maintenance and service on the postal meter mailing system for the period from July 1, 2010 through June 30, 2011 at a cost not to exceed \$19,584.00.

BACKGROUND:

We are in the 2nd year of a three year agreement with Pitney Bowes. This service is needed to maintain the bulk mail service system that has been provided to the District since 2005. The machines are used for weighing, sealing and processing of large bulk mailings in the Print Shop.

CSIP: Goal 2: Process Performance Row: 93 MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

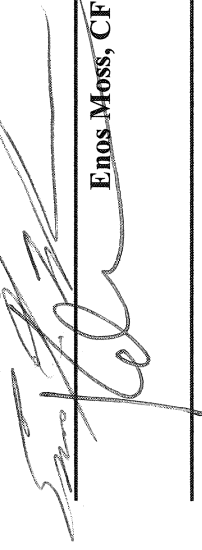
Fund Source: 110-2577-6319-981-00	GOB	Requisition #:
Amount: \$19,584.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$19,584.00	☒ Pending Funding Availability	Vendor #: 600005507

Department: Technology

Requestor: J.F. Larry


Dr. Jesolyn Larry, Interim Info. Technology Officer


Angela Banks, Interim Budget Director


Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: May 5, 2010	
Dept / School: Technology Services		Reported By: J.F. Larry	
Vendor: Pitney Bowes		Vendor #: 600005507	
Contract # / P.O. #: 4500149139		Contract Name:	
Contract Amount: \$ 19,854.00		Award Date: 5-14-09	
Purpose of Contract (Brief Description): To provide the District's postage meter machine.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 X4 3 2 1		
Timeliness of Delivery or Performance	5 X4 3 2 1		
Business Relations	5 X4 3 2 1		
Customer Satisfaction	5 X4 3 2 1		
Cost Control	5 X4 3 2 1		
Average Score	4	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☐ No ☐			



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Info. Technology Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Ratification

Previous Bd. Res. #: 04-30-09-06

Agenda Item: 06-08-10-08
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract renewal with Softchoice to provide the District's expanded Microsoft School Agreement for the period July 1, 2010 to June 30, 2011 at a cost not to exceed \$383,796.60.

BACKGROUND:

This year the District will combine the Microsoft School Agreement and the anti-virus software contract into a single contract. The advantages to this approach include a cost savings over the 2009-10 school year of approximately \$105,000 and an expansion of services available from Microsoft. One of the expansions of service is an internet filtering service that will replace the current contract and save an additional \$54,000.

CSIP: Goal 2: Process Performance Row: 93 MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2223-6441-981-L3	GOB	Requisition #:
Amount: \$ 383,796.60		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$383,796.60	☒ Pending Funding Availability	Vendor #: 600000772

Department: Technology

Requestor: J.F. Larry

Dr. Jesolyn Larry, Interim Info. Technology Officer

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: May 5, 2010
Dept / School: Technology Services		Reported By: J.F. Larry
Vendor: Softchoice		Vendor #: 600000772
Contract # / P.O. #: 4500147793		Contract Name:
Contract Amount: \$ 408,000.00		Award Date: 4-30-09
Purpose of Contract (Brief Description): To provide licenses and support for the District's Microsoft suite of software, including Windows, Word, Access, PowerPoint, Outlook, Excel and various Server products.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this the final report or a quarterly report (3 months)

Report Date the date the report is prepared

Department Indicate the name of the reporting department

Reported By Please sign your name

Vendor Enter the vendor's name

Vendor Number Enter the vendor's assigned number

Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported

Contract Name This the official name used when the contract was solicited

Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution

Award Date Enter the date that the Board approved this contract

Contract Description Provide a brief description of the work being done under the contract

Performance Ratings In the comment column provide the rationale for the rating you give.

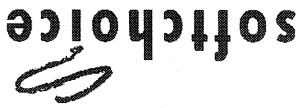
Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



www.softchoice.com

Please forward this to:
Softchoice Customer 701111

Jesolyn Larry
ST LOUIS PUBLIC SCHOOLS
ADMIN BLDG
801 N 11TH ST.
SAINT LOUIS, MO
63101

Comments:



Date: May 6, 2010
Fax Number:
Telephone Number: (314) 231-3720
Customer Reference: 2696477
Sent by: Christine Mcconnell



Softchoice Corporation
4 City Place Dr
Suites 450 & 480
Creve Coeur, MO
63141
Sales/Order desk
Phone: (314) 801-1128
Fax: (314) 801-1129
Christine Mcconnell
Christine.Mcconnell@softchoice.com
Phone: (314) 801-1128 x1128
Fax: (314) 801-1129

Page 1 of 2

Quote# > 5239925

PART	MFGSKU	ITEM DESCRIPTION	QTY	UNIT PRICE	EXT
DK0127	C28-00002	MS SCHOOL AGREEMENT COMPONENTS DESKTOP SCHOOL LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FAC B)	7500	\$37.18	\$278,850.00
DK0128	C28-00030	MS SCHOOL AGREEMENT COMPONENTS DESKTOP SCHOOL STEP UP W ENTERPRISE CAL ALL LANGUAGES E-CERTIFICATE (MS SCH FAC B)	7500	\$10.80	\$81,000.00
DK0189	395-02412	MS SCHOOL AGREEMENT COMPONENTS EXCHANGE SVR ENT LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FACULTY)	4	\$332.85	\$1,331.40
DK0262	H04-00232	MS SCHOOL AGREEMENT COMPONENTS OFFICE SHAREPOINT SVR LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FACULTY)	4	\$404.74	\$1,618.96
DK0295	810-03312	MS SCHOOL AGREEMENT COMPONENTS SQL SVR ENT 1 PROCESSOR LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FACULTY)	7	\$2,161.21	\$15,128.47
DK0321	WQA-00158	MS SCHOOL AGREEMENT COMPONENTS SYS CTR MOBILE DEVICE MANAGER SERVER WSQ L LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FACULTY)	2	\$247.26	\$494.52
DK0327	UAR-00662	MS SCHOOL AGREEMENT COMPONENTS SYS CTR OPS MGR SVR LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FACULTY)	1	\$46.45	\$46.45
DK0330	UAS-00302	MS SCHOOL AGREEMENT COMPONENTS SYS CTR OPS MGR SERVERML ENT LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FACULTY)	150	\$31.94	\$4,791.00
DK7420	P73-00203	MS SCHOOL AGREEMENT COMPONENTS WINDOWS SVR STANDARD LIC/SA ALL LANGUAGES E-CERTIFICATE (MS SCH FAC A)	15	\$35.72	\$535.80

SUB TOTAL
DELIVERY:Economy

\$383,796.60
NO CHARGE

softchoice

www.softchoice.com



Date: May 6, 2010
To: Jesolyn Larry

Page 2 of 2

Quote# > 5239925		PART		MFGSKU		ITEM DESCRIPTION		QTY	UNIT PRICE	EXT	TOTAL
											\$383,796.60

All currency in this quote is in US funds.

For a leasing quote, please contact your sales representative or email leasing@softchoice.com
[MailTo:leasing@softchoice.com]

Pricing, availability and special offers are subject to change at any time. Returns may be restricted to factory sealed boxes or defective product only.



SAINT LOUIS PUBLIC SCHOOLS

Date: May 11, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Roger L. CayCe, Exec. Dir./Bldg. Comm., Operations

VENDOR SELECTION METHOD:

☒ RFP/Bid RFP 025-0910

☐ Sole Source

☐ Contract Renewal

☐ Ratification

Previous Bd. Res. #:

Agenda Item:

Information:

Conference:

Action:

16-08-10-09
☐
☐
☒

SUBJECT:

To approve a contract with C & R Mechanical Company LLC for air conditioning repairs at Mullanphy Elementary School to be completed between May 21, 2010 and December 31, 2010 at a cost not to exceed \$797,825 plus a 10% contingency of \$79,783 for a total cost of \$877,608.00.

BACKGROUND:

The existing air conditioning and heating system in the north addition of Mullanphy has failed and needs to be replaced. During the latter part of the 2010 heating season the District rented a portable heating system to provide heat to this area. The contractor will replace the air conditioning and heating system in this portion of the school only as Phase I. The Operations Department intends to upgrade the rest of Mullanphy School next summer at a further cost estimate of \$3.5 million. The purchasing process will start early in October 2010 to substantially complete the project by August 2011.

CSIP: Goal 2: Process Performance Row: 93

MSIP: 6.4.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 909-2624-6522-559-HE	Non-GOB	Requisition #: 10118979
Amount: \$ 877,608.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$877,608.00	☐ Pending Funding Availability	Vendor #: 600012873

Department: Operations

Requestor: Tom Goodrich

Roger L. CayCe

Roger L. CayCe, Exec. Dir./Bldg. Comm., Operations

Angela Banks

Angela Banks, Interim Budget Director

Enos Moss

Enos Moss, CFO/Treasurer

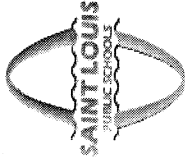
Dr. Kelvin R. Adams, Superintendent

BID SUMMARY FOR RFP 025-0910 MULLANPHY MECHANICAL UPGRADE PHASE I							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
ICON Mechanical	\$994,673	None		No: Didn't include Minority Participation		Yes	
Score	Max 40% (10)	Max 5% (0)	Max 10% (10)	Max 25% (20)	Max 10% (10)	Max 10% (10)	60%
Charles E. Jarrell Contracting Company	\$909,561	51.7% J. Williams MBE 50% Sidney WBE 1.7%		Yes		No	
Score	Max 40% (20)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (0)	68%
C & R Mechanical Company	\$797,825	38% Senco 2% Mech. Solutions 36%		Yes		Yes	
Score	Max 40% (40)	Max 5% (5)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	100%
Wiegmann Associates	\$833,000	35% S & G Mechanical MBE Resource Elect MBE Schillingner WBE St Charles Acoustics WBE Senco Services WBE		Yes		Yes	
Score	Max 40% (30)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (10)	88%

BID SUMMARY FOR RFP 025-0910 MULLANPHY MECHANICAL UPGRADE PHASE I							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
ICON Mechanical	\$994,673	None		No: Didn't include Minority Participation		Yes	
Score	Max 40% (20)	Max 5% (0)	Max 10% (10)	Max 25% (20)	Max 10% (10)	Max 10% (10)	70%
Charles E. Jarrell Contracting Company	\$909,561	J. Williams MBE 50% 51.7% Sidney WBE 1.7%		Yes		No	
Score	Max 40% (30)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (0)	78%
C & R Mechanical Company	\$797,825	38% Senco 2% Mech. Solutions 36%		Yes		Yes	
Score	Max 40% (40)	Max 5% (5)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	100%
Wiegmann Associates	\$833,000	35% S & G Mechanical MBE Resource Elect MBE Schilling WBE St Charles Acoustics WBE Senco Services WBE		Yes		Yes	
Score	Max 40% (35)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (10)	93%

BID SUMMARY FOR RFP 025-0910 MULLANPHY MECHANICAL UPGRADE PHASE I							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
ICON Mechanical	\$994,673	None		No: Didn't include Minority Participation		Yes	
Score	Max 40% (10)	Max 5% (0)	Max 10% (10)	Max 25% (20)	Max 10% (10)	Max 10% (10)	60%
Charles E. Jarrell Contracting Company	\$909,561	51.7% J. Williams MBE 50% Sidney WBE 1.7%		Yes		No	
Score	Max 40% (20)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (0)	68%
C & R Mechanical Company	\$797,825	38% Senco 2% Mech. Solutions 36%		Yes		Yes	
Score	Max 40% (40)	Max 5% (5)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	100%
Wiegmann Associates	\$833,000	35% S & G Mechanical MBE Resource Elect MBE Schilling WBE St Charles Acoustics WBE Senco Services WBE		Yes		Yes	
Score	Max 40% (30)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (10)	88%

BID SUMMARY FOR RFP 025-0910 MULLANPHY MECHANICAL UPGRADE PHASE I							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
ICON Mechanical	\$994,673	None		No: Didn't include Minority Participation		Yes	
Score	Max 40% (10)	Max 5% (0)	Max 10% (10)	Max 25% (20)	Max 10% (10)	Max 10% (10)	60%
Charles E. Jarrell Contracting Company	\$909,561	51.7% J. Williams MBE 50% Sidney WBE 1.7%		Yes		No	
Score	Max 40% (20)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (0)	68%
C & R Mechanical Company	\$797,825	Mech. Solutions 36% Senco 2% 38%		Yes		Yes	
Score	Max 40% (40)	Max 5% (5)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	100%
Wiegmann Associates	\$833,000	35% S & G Mechanical MBE Resource Elect MBE Schilling WBE St Charles Acoustics WBE Senco Services WBE		Yes		Yes	
Score	Max 40% (30)	Max 5% (5)	Max 10% (8)	Max 25% (25)	Max 10% (10)	Max 10% (10)	88%



May 5, 2010

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Tom Goodrich

RE: Bid Evaluation Record for RFP# 025-0910 Mechanical Upgrade Phase I

The evaluation began at 5/4/10, 11:30 a.m. and was concluded at 5/5/10 2:00 p.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bid from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
ICON Mechanical	\$994,673	250	No
Charles E. Jarrell Contracting Co.	\$909,561	282	No
C & R Mechanical Company	\$797,825	400	Yes
Wiegmann Associates	\$833,000	357	No

One copy of each evaluation form is on file along with this evaluation record in the operations department.


Tom Goodrich
Construction Project Manager
Operations Department



SAINT LOUIS PUBLIC SCHOOLS

Date: May 11, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Roger L. CayCe, Exec. Dir./Bldg. Comm., Operations

VENDOR SELECTION METHOD:

☒ RFP/Bid RFP 026-0910

☐ Sole Source

☐ Contract Renewal

☐ Ratification

Previous Bd. Res. #:

Agenda Item: 06-08-10-10

Information: ☐

Conference: ☐

Action: ☒

SUBJECT:

To approve a contract with Cord Moving and Storage Company, Fry Wagner Moving and Storage and Brown Kortkamp Moving and Storage to provide moving, relocation and storage services for the period beginning July 1, 2010 and ending June 30, 2011 for an amount not to exceed \$875,000, pending availability of funds and legal review.

BACKGROUND:

With 74 schools open, 39 schools closed and 3 other buildings in the District, moving and relocation of schools and equipment is a continuous function throughout the school year and in the summer months. Multiple vendors are selected because of scheduling, manpower and cost. They will conduct moving operations for specialized moves (i.e. pianos); building reconfigurations; school relocation moves due to closure; decommissioning of schools due to closure; inter-school moves (equipment from one school to another or from school to an event); storage moves (equipment or furniture to the warehouse); text book redistribution and/or storage; test delivery and pick up; library packing and real estate cleaning. Of the total amount in this resolution, the amount assigned for the scope of work as described above is \$450,000. An additional one time cost of \$425,000 is assigned to this resolution as a result of 2010/2011 school closings, consolidations and decommissionings to be funded with anticipated savings in utility, staffing, maintenance and supply cost from the closed sites. The District has the option to renew three additional years beyond the original contract per RFP# 026-0910.

CSIP: Goal 1: Performance Row: 109

MSIP: 8.10.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2649-6319-919-00	GOB	Requisition #:
Amount: \$ 875,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$875,000.00	☒ Pending Funding Availability	Vendor #: 600005914

Department: Operations

Requestor: Tom Goodrich

Roger L. CayCe
Roger L. CayCe, Exec. Dir./Bldg. Comm., Operations

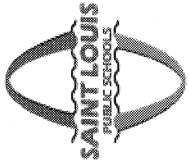
Angela Banks

Angela Banks, Interim Budget Director

Enos Moss

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



May 3, 2010

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Tom Goodrich

RE: Bid Evaluation Record for RFP# 026-0910 Moving, Relocation and Storage Services

The evaluation began at 4/29/10, 11:30 a.m. and was concluded at 4/29/10 2:00 p.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bid from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Brown Kortkamp	See Cost Sheet	301	Yes
Cord	See Cost Sheet	360	Yes
Dodge	See Cost Sheet	286	No
Fry Wagner	See Cost Sheet	380	Yes

One copy of each evaluation form is on file along with this evaluation record in the operations department.

A handwritten signature in dark ink, appearing to read "Tom Goodrich".

Tom Goodrich
Construction Project Manager
Operations Department

BID SUMMARY FOR RFP 026-0910 DISTRICT MOVING SERVICES							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
Brown Kortkamp		M/WBE Certified		Yes		Yes	
Score	Max 40% (20)	Max 5% (5)	Max 10% (7)	Max 25% (25)	Max 10% (10)	Max 10% (10)	77%
Cord		None		Yes		Yes	
Score	Max 40% (35)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	90%
Dodge		None		Yes		Yes	
Score	Max 40% (20)	Max 5% (0)	Max 10% (7)	Max 25% (25)	Max 10% (10)	Max 10% (10)	72%
Fry Wagner		None		Yes		Yes	
Score	Max 40% (40)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	95%

BID SUMMARY FOR RFP 026-0910 DISTRICT MOVING SERVICES							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
Brown Kortkamp		M/WBE Certified		Yes		Yes	
Score	Max 40% (20)	Max 5% (5)	Max 10% (7)	Max 25% (25)	Max 10% (10)	Max 10% (10)	77%
Cord		None		Yes		Yes	
Score	Max 40% (35)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	90%
Dodge		None		Yes		Yes	
Score	Max 40% (20)	Max 5% (0)	Max 10% (7)	Max 25% (25)	Max 10% (10)	Max 10% (10)	72%
Fry Wagner		None		Yes		Yes	
Score	Max 40% (40)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	95%

BID SUMMARY FOR RFP 026-0910 DISTRICT MOVING SERVICES							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
Brown Kortkamp		M/WBE Certified		Yes		Yes	
Score	Max 40% (20)	Max 5% (5)	Max 10% (7)	Max 25% (25)	Max 10% (10)	Max 10% (10)	77%
Cord		None		Yes		Yes	
Score	Max 40% (35)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	90%
Dodge		None		Yes		Yes	
Score	Max 40% (20)	Max 5% (0)	Max 10% (7)	Max 25% (25)	Max 10% (10)	Max 10% (10)	72%
Fry Wagner		None		Yes		Yes	
Score	Max 40% (40)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	95%

BID SUMMARY FOR RFP 026-0910 DISTRICT MOVING SERVICES							
Contractor	Cost	M/WBE Participation	Prior Performance with SLPs	Meets Overall Proposal Requirements	Vendor's Experience and Demonstrated Expertise	Use P Card Included in Pricing	Scores
Brown Kortkamp		M/WBE Certified		Yes		Yes	
Score	Max 40% (15)	Max 5% (5)	Max 10% (5)	Max 25% (25)	Max 10% (10)	Max 10% (10)	70%
Cord		None		Yes		Yes	
Score	Max 40% (35)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	90%
Dodge		None		Yes		Yes	
Score	Max 40% (20)	Max 5% (0)	Max 10% (5)	Max 25% (25)	Max 10% (10)	Max 10% (10)	70%
Fry Wagner		None		Yes		Yes	
Score	Max 40% (40)	Max 5% (0)	Max 10% (10)	Max 25% (25)	Max 10% (10)	Max 10% (10)	95%

SUMMARY OF MOVING / RELOCATION PRICES FOR 2010 - 2011

[illegible]



SAINT LOUIS PUBLIC SCHOOLS

Date: May 11, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Sharonica Hardin, Chief Human Resource Officer

VENDOR SELECTION METHOD:

☐ RFP/Bid	_____
☐ Sole Source	_____
☒ Contract Extension	Previous Bd. Res. # 08-23-07-17
☐ Ratification	_____

Agenda Item: _____
Information: _____
Conference: _____
Action: _____

06-08-16-11
☐ ☐ ☒

SUBJECT:

To approve a contract extension with Holmes Murphy & Associates, Inc. (Holmes Murphy) to provide benefits consulting services for the period of September 1, 2010 thru June 30, 2011 at a cost not to exceed \$125,000. The current contract cost of \$150,000 will be increased by \$125,000 for a twenty-two month total cost of \$275,000.

BACKGROUND:

The extension of the contract is needed to allow Holmes Murphy to continue providing services through the Benefit Renewal and allow time to go through open enrollment. This extension will also separate the renewal from the open enrollment process and any RFP process for benefits.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	MSIP:	5.1
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FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	110 - 2832 - 6319 - 990 - 00	GOB	Requisition #:	_____
Amount:	\$ 125,000.00		Requisition #:	_____
Fund Source:	- - - - -		Requisition #:	_____
Amount:			Requisition #:	_____
Fund Source:	- - - - -		Requisition #:	_____
Amount:			Requisition #:	_____
Cost not to Exceed:	\$ 125,000.00	X	Pending Funding Availability	Vendor #: 60012797

Department: Human Resources

Requestor:
Sharonica Hardin, Chief Human Resource Officer

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐		Report Date: May 6, 2010	
Dept / School: Human Resources		Reported By: Patricia Canada	
Vendor: Holmes Murphy		Vendor #: 600012797	
Contract # / P.O. #:		Contract Name: Benefits Consulting Services	
Contract Amount: \$ 150,000		Award Date: 9/1/2009	
Purpose of Contract (Brief Description): To provide benefits consulting services.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 4 3 2 1		
Timeliness of Delivery or Performance	5 4 3 2 1		
Business Relations	5 4 3 2 1		
Customer Satisfaction	5 4 3 2 1		
Cost Control	5 4 3 2 1		
Average Score	3.2	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
		Please Check Yes ☒ No ☐	

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report

Identify if this the final report or a quarterly report (3 months)

Report Date

the date the report is prepared

Department

Indicate the name of the reporting department

Reported By

Please sign your name

Vendor

Enter the vendor's name

Vendor Number

Enter the vendor's assigned number

Contract # / PO #

Enter the assigned contract # or the purchase order # for the goods or Services being reported

Contract Name

This the official name used when the contract was solicited

Contract Amount

The total dollar value of the contract; the amount listed on the Board Resolution

Award Date

Enter the date that the Board approved this contract

Contract Description

Provide a brief description of the work being done under the contract

Performance Ratings

In the comment column provide the rationale for the rating you give.

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Sharonica Hardin, Chief Human Resource Officer

VENDOR SELECTION METHOD:

☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Policy Adoption

Previous Bd. Res. #: 1-26-10-28

Agenda Item: 06-88-10-12
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve the renewal of a contract with Teach for America to provide recruiting and training for 75 first year teachers for the 2010/2011 school year at a cost of \$2000 per teacher. In addition, a payment of \$2,000 per teacher for 75 second year teachers is also required. The cost of the contract for the 2010/2011 school year is not to exceed \$300,000.00.

BACKGROUND:

The District approved a multi-year contract with Teach for America to recruit and train highly qualified teachers who are specifically equipped to positively impact student achievement in under-resourced communities at a cost of \$2000.00 per teacher annually. The annual contract cost was established in Board Resolution 02-13-07-04 as follows: \$186,000 (07-08); \$200,000 (08-09, 09-10, and 10-11). Subsequent changes in staffing needs have increased the number of teachers required under the contract. The District pays Teach for America for each of the first two complete years of service provided by the teachers that are recruited by Teach for America. This resolution and contract amount reflects the cost of 75 first year teachers and 75 second year teachers for the 2010/2011 school year. This resolution and contract is to continue our current relationship with Teach for America for the final term of that initial multi-year agreement.

CSIP: Goal 1: Performance Row: 94 MSIP: 2.1.1 8.10.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2832-6319 -990-00	GOB	Requisition #:
Amount: \$300,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$300,000.00	☒ Pending Funding Availability	Vendor #: 600010140

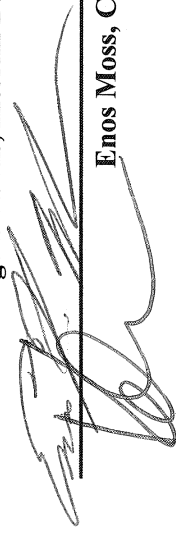
Department: Human Resources



Angela Banks, Interim Budget Director

Requestor: 

Sharonica Hardin, Chief Human Resource Officer



Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final X Quarterly ☐	Report Date: May 6, 2010
Dept / School: Human Resources	Reported By: Sharonica Hardin
Vendor: Teach For America	Vendor #: 600010140
Contract # / P.O. #: 4500150524	Contract Name: Teach For America
Contract Amount: \$ 328,000	Award Date: 7/1/2009
Purpose of Contract (Brief Description): To recruit and train highly qualified teachers.	
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory	
Category	Rating
Quality of Goods / Services	5 4 3 2 1
Timeliness of Delivery or Performance	5 4 3 2 1
Business Relations	5 4 3 2 1
Customer Satisfaction	5 4 3 2 1
Cost Control	5 4 3 2 1
Average Score	22
Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.	
Please Check Yes ☒ No ☐	

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this the final report or a quarterly report (3 months)

Report Date the date the report is prepared

Department Indicate the name of the reporting department

Reported By Please sign your name

Vendor Enter the vendor's name

Vendor Number Enter the vendor's assigned number

Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported

Contract Name This the official name used when the contract was solicited

Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution

Award Date Enter the date that the Board approved this contract

Contract Description Provide a brief description of the work being done under the contract

Performance Ratings In the comment column provide the rationale for the rating you give.
Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

TEACHFORAMERICA

ADDENDUM

Memorandum of Understanding

**Between The Board of Education of the City of St. Louis
and Teach for America, INC.
For School Year 2010-2011**

The following constitute amendments to the Memorandum of Understanding (MOU) between Teach For America, Inc. ("Teach For America"), a Connecticut not-for-profit corporation and The Board of Education of the City of St. Louis ("St. Louis School District"), a political subdivision of the State of Missouri, which went into effect in 2007. This Addendum supersedes any prior writings or memorializations of the agreement between the Parties except to the extent that any section of the MOU not expressly amended herein remains in effect.

I. Responsibilities of the District

A. Hiring and Placement Process

1. The St. Louis School District, subject to its needs and available resources, hereby commits to hire an incoming corps of at least 50 teachers for the 2007-2008 school year, 50 for the 2008-2009 school year, and 50 for the 2009-2010 school year and 75 for the 2010-2011 school year with the possibility of increases as determined by District for district growth.

I. Responsibilities of the District

B. Financial Obligations

1. Commit to pay Teach For America \$2,000.00 per year per teacher during each of the two years of their Teach For America commitment. The amount payable to Teach For America will be determined by the number of first and second year teachers who begin teaching on the first day of school of the current school year. Upon receipt of satisfactory invoice, fifty percent of the total payment amount will be made to Teach For America by October 31, 2010. The remaining fifty percent of the total payment amount will be made to Teach For America by December 31, 2010.

A. Participant Retention

1. Consistent with its mission to build the movement to eliminate educational inequity by enlisting our nation's most promising future leaders in that effort, Teach For America will assist the St. Louis School District with its human capital strategies to maximize the school district's efforts to retain Teach For America corps members beyond their two-year commitment. . Teach For America – St. Louis will work with District administration and school leaders to identify and develop top talent and locate opportunities in teaching and leadership. As of the 2009-2010 academic year, 55% of Teach For America corps members who began teaching with the St. Louis School District in 2006 remained in the classroom. For those Teach For America corps members that began teaching in 2007, 63% remained in the classroom.

IN WITNESS WHEREOF, each of St. Louis Public Schools and Teach For America has caused its duly authorized representative to sign this Agreement in the space provided below.

SPECIAL ADMINISTRATIVE BOARD OF ST.
LOUIS PUBLIC SCHOOLS

By _____
Name: Rick Sullivan
Title: CEO, Special Administrative Board

TEACH FOR AMERICA, INC.

By _____
Name: Scott Baier
Title: Executive Director

AMENDMENT

**Memorandum of Understanding
Between The Board of Education of the City of St. Louis
and Teach For America, INC.
For School Year 2010-2011**

Pg. 1

A. Hiring and Placement Process

1. Commit to hiring, as provided herin, Teach For America teachers each year of this Memorandum of Understanding. The District, subject to its needs and available resources, hereby commits to hire an incoming corps of at least 50 teachers for the 2007-2008 school year, 50 for the 2008-2009 school year, and 50 for the 2009-2010 school year and 75 for the 2010-2011 school year with the possibility of increases as determined by District for District growth. This hiring commitment includes the following:

Pg. 2

B. Financial Obligations

1. Commit to pay Teach For America \$2,000.00 per year per teacher during each of the two years of their Teach For America commitment. The amount payable to Teach For America will be determined by the number of first and second year teachers who begin teaching on the first day of school of the current school year. Upon receipt of satisfactory invoice, fifty percent of the total payment amount will be made to Teach For America by October 31, 2010. The remaining fifty percent of the total payment amount will be made to Teach For America by December 31, 2010.

Alumni Retention

1. Teach For America -St. Louis will work with the District to identify top-performing alumni, defined as corps members who have completed their two-year teaching commitment with Teach For America -St. Louis. In 2008, 55 percent of Teach For America -St. Louis corps members remained in the District teaching beyond the two-year commitment. In 2009, 63% of Teach For America -St. Louis corps members remained in the District beyond the two-year commitment. Teach For America - St. Louis is committed to working with District administration and school leaders to identify and develop top talent through measuring alumni retention and alumni student achievement data, and will work with the District to identify opportunities in teaching and leadership.

IN WITNESS WHEREOF, each of St. Louis Public Schools and Teach For America has caused its duly authorized representative to sign this Agreement in the space provided below.

ST. LOUIS PUBLIC SCHOOLS

By

Name: Dr. Kelvin Adams
Title: Superintendent

TEACH FOR AMERICA, INC.

By

Name: Scott Baier
Title: Executive Director

First Amendment to Educational Professional Service Agreement

Having entered into an Educational Professional Services Agreement dated November 13th, 2007, the St. Louis Public Schools (“School District”) and Teach For America (“TFA”) hereby agree to amend **Section I.B (Financial Obligations)**.

Specifically, the parties hereby agree to replace the following section with the enclosed language

Section I.B (Financial Obligations):

Teach For America hereby agrees to provide the School District with a pro rated credit for any Teacher who subsequently resigns his/her employment with the School District at or before the final day of school of that academic year. The amount of the credit will be pro rated to reflect the percentage of the academic year completed by the Teacher. Any credits award will be applied against any monies owed to Teach For America by the School District for Teachers placed in the subsequent academic year.

Teach For America

By: _____

St. Louis Public Schools

By: _____

Name: Scott Baier

Name: Rick Sullivan

Title: Executive Director

Title: CEO, Special Administrative Board

Date: _____

Date: _____

One day, all children in this nation will have the opportunity to attain an excellent education.

TEACHFORAMERICA

April 29th, 2010

Dr. Kelvin Adams
891 N. 11th Street
St. Louis, MO 63101

Dr. Adams,

Per our conversation regarding our processes and program improvements, I have put together this letter that describes briefly some of our advancements over the last year. We are excited in our results, and are eager to support the direction of academic success for St. Louis Public Schools.

- **Certification** – Starting this fall, *every* teacher will be required to pass the Praxis before they are allowed to begin teaching. We altered our process here to ensure that every teacher is highly qualified before they step foot in the classroom – it makes things easier for SLPS, TFA, and DESE.
- **Data Collection with DESE** – Teach For America is working with the Missouri Department of Elementary and Secondary Education to collect teacher-linked student data to better inform our practice and determine where our areas of need are. With this, we will be able to work with teachers and schools to focus our professional development efforts.
- **Ongoing Assessment** – Teach For America teachers are required to use formative assessments to consistently gauge student progress throughout the year. At any time over the course of the year, we will be able to determine where a student's growth or mastery toward their 'Big Goal' is, all of which are aligned to state learning standards and GLEs.
 - To support these efforts, we are hiring a new position called *Director of Teaching & Learning* whose job it is to make sure that assessments are highly rigorous, show alignment to standards and instruction, and are implemented throughout all teaching placements.
 - In our work with DESE on the data collaboration model, it is likely that we will be able to align our practice of continuous assessment to the MAP and EOC tests.
 - We use different benchmarking tools to measure growth and mastery, including the DRA, District Benchmarks, Acuity, NWEA, IB, and the PSAT. We take it a step further by having teachers analyze the results, reteach and reassess, and pinpoint individual issues relating to the results.
- **Diversity** – Teach For America St. Louis developed a plan last summer to increase the diversity of our incoming corps. We piloted a program in partnership with SLPS that included a diversity panel at Wash U and a site visit for highly qualified potential applicants from outside the state. Through three acceptance deadlines, we have an incoming corps of 27% (up from 16% in 2009). We will continue our diversity initiatives going forward, improving our relationships with local universities and inspiring more amazing candidates of color in the mission to teach in our public schools.
- **Student Achievement** – We are on pace to have our best year ever in terms of student achievement. If we hit all four of our student achievement measures, it would mark the first time we have accomplished this difficult task, with many of our teachers achieving over two years' growth with their students.
- **Placement Strategy** – Teach For America is eager to work with the District and Local 420 to determine the most impactful placement of incoming teachers. Whether this is focusing placement in turnaround schools, having a large percentage teach ECE, we want to best enhance the vision for success that the District has defined.



AN AMERICORPS PROGRAM

1204 Washington Avenue, Suite 300 • St. Louis, MO 63103 • www.teachforamerica.org

- **Early Childhood** – We have identified our pool of incoming corps members who meet the state requirements to teach ECE and are working diligently toward getting them prepared for the challenges that come with early childhood. As soon as we know the need for the district, we will set them up for success in our summer Institute.

If you had any additional questions that you need answered, please do not hesitate to reach out. For the benefit of the amazing students of SLPS, our work is focused on prioritizing student learning, and to develop teachers rapidly to become excellent classroom managers, great planners, and superb motivators. We deeply value our partnership with St. Louis Public Schools, and are proud to work with the District toward the shared goal of academic excellence for all students.

Best regards,

A handwritten signature in black ink, appearing to read "S. Baier".

Scott Baier
Executive Director



SAINT LOUIS PUBLIC SCHOOLS

Date: May 10, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

☐ RFP/Bid
☒ Sole Source
☒ Contract Renewal
☐ Ratification

Previous Bd. Res. #: 04-02-09-06

Agenda Item: 06-08-10-13
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a renewal contract with College Summit, a non-profit corporation, for the period beginning July 1, 2010 through June 30, 2011 in an amount not to exceed \$260,000.00. Contract to be reviewed each year pending budget approval. Note: There is a \$9,000.00 cost reduction in the contract for the 2010-2011 school year as compared to the 2008-09 and 2009-10 original contract.

BACKGROUND:

College Summit is designed to address MSIP standard "College Placement" 9.4.3. For the 2009 DESE MSIP Annual Progress Report St. Louis Public Schools (SLPS) met the college placement standard [see attached]. The MSIP college placement standard is the most significant benchmark College Summit can assist SLPS in meeting. Data for this standard is compiled through the graduate follow-up study process. Additional data is provided to SLPS through the CS-NAV on-line system.

-Approximately 1400 seniors will be enrolled in the College Summit Navigator Class, a credit bearing class to be offered in all SLPS high schools next year that guides students through post-secondary school planning using research-based curricula.

-280 seniors, or approximately 20% of the District's senior class, will be trained to become College Summit peer leaders in four-day residential College Summit Workshops (2010 Summer Workshop Partners are: University of Missouri-St. Louis—flagship partner, Ranken, and Washington University).

CSIP: Goal 1: Performance Row: 6 MSIP: 9.4.3

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

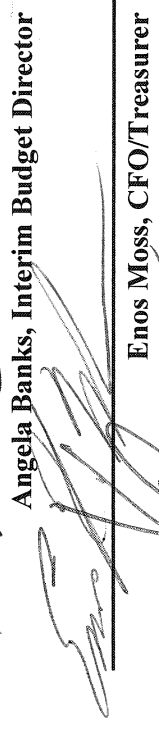
Fund Source: 110-2325-802-00-110-6319	GOB	Requisition #:
Amount: \$260,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$260,000.00	☒ Pending Funding Availability	Vendor #: 600011386

Department: Academics

Requestor: Stacy Clay

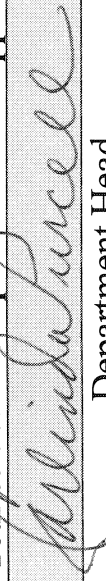

Dr. Carlinda Purcell, Dep. Supt., Academics

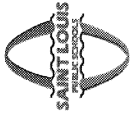

Angela Banks, Interim Budget Director


Enos Moss, CFO/Treasurer



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Dr. Carlinda Purcell	Date: 5/5/2010
Department / School: Academic Office	Phone Number: 345.2488
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
College Summit Curriculum and Post-Secondary Transition Management System	
Vendor Name: College Summit, Inc.	Email: sclay@collegesummit.org
Vendor Contact: Stacy Clay	Phone Number: 323-4025
Justification Information	
1. Why the uniquely specified goods are required?	
College Summit has a proprietary curriculum and transition management system offered by no other vendor	
2. Why good or services available from other vendors /competitors are not acceptable?	
College Summit curriculum and transition management system is solely provided by College Summit Inc	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc....)	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
 Department Head	May 5, 2010 Date
CFO	Date
Superintendent	Date



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐	Report Date: May 5, 2010	
Dept / School: Academics	Reported By: Dan Edwards	
Vendor: College Summit	Vendor #: 600011386	
Contract # / P.O. #: 4500148651	Contract Name: College Summit	
Contract Amount: \$ 260,000 (2010-11 school year)	Award Date: July 1, 2008	
Purpose of Contract (Brief Description): To continue services with College Summit, a college access provider that serves juniors and seniors with its post-secondary planning curriculum and on-line management system.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	
Timeliness of Delivery or Performance	5 4 3 2 1	
Business Relations	5 4 3 2 1	
Customer Satisfaction	5 4 3 2 1	
Cost Control	5 4 3 2 1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		



Request for Contract Renewal Form

Date of Submittal: May 5, 2010
Name of Department Head submitting Request: Dr. Carlinda Purcell
Name of Contract: College Summit
Purpose of Contract: To continue services with College Summit, a college access provider that serves junior and seniors with its post-secondary planning curriculum and on-line management system
Are there changes versus prior year contract ☐ Yes ☐ No
If Yes explain Changes: There is a \$9,000 cost reduction in the contract for the 2010-2011 school year as compared to the 2008-09 and 2009-10 school years.
Total Cost of Contract (estimated cost of expenses inclusive): \$260,000
Vendor Name: College Summit Vendor Number: 600011386
Start Date of Contract: July 1, 2010
Expiration Date of Contract: June 30, 2011
Department Responsible for Vendor Performance Monitoring: Academics
Approved ☐ Disapproved ☐ Date:
Superintendent Signature

Please attach the Vendor Performance Report and Proposed Contract

CONTRACT RENEWAL FOR (College Summit)

THIS **CONTRACT RENEWAL AGREEMENT FOR** (See Attached Contract) (“Agreement”) made as of the 24th day of February, 2010, by and between The Special Administrative Board of the Transitional School District of the City of St. Louis (hereinafter “SLPS,” “the District,” or “SAB”), a corporate and metropolitan school district, with its principal office at 801 North 11th Street, Saint Louis, Missouri, and “College Summit”, with its principal office at 801 N. 11th Street, St. Louis, MO 63101 (hereinafter referred to as “Contractor”).

Whereas, SLPS and Contractor entered into a contractual agreement dated “June 11, 2008”, a true and correct Copy of which is attached hereto as ATTACHMENT 1 and hereby incorporated by this reference (hereinafter referred to as “The Contract”),

Whereas, The Contract includes a renewal option,

NOW, THEREFORE, in consideration of the recitals and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the SAB and Contractor agree as follows:

1. **CONTRACT RENEWAL:** SLPS and Contractor agree to renew The Contract under the same terms and conditions with the exception of the dates of service,
2. **SCHEDULE OF COMPLETION:** The start date of the renewal agreement shall be the effective date of this Agreement. The end date shall be no later than June 30, 2011.
3. **CONTRACT AMOUNT:** The agreed upon contract renewal amount is \$260,00.00.
4. **ALL OTHER TERMS AND CONDITIONS:** All other terms and conditions shall be substantially the same as those set out in The Contract.
5. **AUTHORIZATION:** this Agreement is authorized by:
 X **Board Resolution #04-02-09-06**, attached hereto.

Or

Other:

_____ Or

_____ **Emergency Purchase Request**

IN WITNESS WHEREOF, SLPS and Contractor have executed this Agreement as of the day and year first written.

**The Special Administrative Board
of the Transitional School District
of the City of St. Louis**

**CONTRACTOR
Stacy Clay, Executive Director
College Summit
801 N. 11th Street
St. Louis, MO 63101**

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

St. Louis Public School District
SUPERINTENDENT'S REPORT
February 28, 2008

- 1.0 Preliminary**
- 1.1 CONSENT AGENDA**
- 1.2 Information Only**
 - a) Presentation on National Urban Alliance
 - b) Health Youth Partnership Report
- 1.3 Business Items – Action Required**
- 02-28-08-01** Approval of the Monthly Budget Transaction Report for the month of February 2008.
- 02-28-08-02** Approval of contract with College Summit (Sole Source Provider) for the period July 1, 2008 through June 30, 2011 (contract to be reviewed each year pending budget approval), in an amount not to exceed \$269,000.00. (Funding source: 110-2325-802-00-110-6319 *PBA)
- 02-28-08-03** Approval of Memorandum of Understanding with ACT Inc. (Sole Source Provider) to administer the ACT Project Test to approximately 2,144 juniors and selected seniors, in an amount not to exceed \$64,320.00. (Funding source: 110-2325-6412-110-00)
- 02-28-08-04** Approval of contract with Paxton/Patterson (Sole Source Provider) for the purchase of equipment for the Construction Trades Program at Roosevelt High School for the period beginning February 29, 2008 through June 30, 2008, in an amount not to exceed \$94,642.70. (Funding source: 826-321-2624-6411 Project HJ [\$10,537.70] and 826-321-2624-6541 Project HJ [\$84,105.00])
- 02-28-08-05** Approval of contract with Craftsmen Contracting, Inc. to remodel three classrooms at Roosevelt High Schools for the period beginning February 29, 2008 through June 30, 2008, in an amount not to exceed \$60,924.00. (Funding source: 826-321-2624-6522 Project HJ)
- 02-28-08-06** Approval of extension of current contract with City Design Group, Inc. as a hazardous materials consultant to provide design and project management services for seven mechanical modernization abatement

COLLEGE

AGREEMENT BETWEEN COLLEGE SUMMIT, INC., AND ST. LOUIS PUBLIC SCHOOLS

ACADEMIC YEARS: 2008-09, 2009-10 & 2010-11

THIS AGREEMENT, made as of the ____ day of _____, 2008, by and between St. Louis Public Schools ("St. Louis Public Schools"), located at 801 N. 11th Street St. Louis MO 63101, and College Summit, Inc., a nonprofit corporation ("College Summit" or "Consultant"), located at 1763 Columbia Road NW, Washington DC 20009.

WHEREAS, College Summit provides a comprehensive system intended to increase college enrollment rates;

WHEREAS, St. Louis Public Schools has a need to offer this system to schools which it operates; and

WHEREAS, St. Louis Public Schools and College Summit have agreed to implement College Summit, upon the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the premises, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, St. Louis Public Schools and College Summit agree as follows:

1. **TERM.** Pending St. Louis Public Schools' budget approval each fiscal year, St. Louis Public Schools and College Summit agree to proceed with implementation of College Summit to increase the college enrollment rate of St. Louis Public Schools' students, beginning as of July 1, 2008 and continuing through the end of the 2010-11 academic year (June 2011) for a total of thirty-six (36) months. It is understood by both parties that College Summit reserves the right to make enhancements and/or modifications to the offering and/or delivery of its services in accordance with the then current College Summit system and fee structures.

2. **COLLEGE SUMMIT RESPONSIBILITIES.** Contingent upon St. Louis Public Schools' funding the amounts as set forth below, College Summit agrees to provide and perform the following activities during the aforementioned term:

A. Support implementation of College Summit for St. Louis Public Schools' high school seniors according to the student volume set forth below (projections of actual student numbers will be reviewed annually in the spring prior to the start of the new academic year):

- i. Approximately 1,400 seniors during the 2008-09 academic year.

- ii. Approximately 1,400 seniors during the 2009-10 academic year.
 - iii. Approximately 1,400 seniors during the 2010-11 academic year.
- B. The student volume is projected for distribution across St. Louis Public Schools according to the schedule in Exhibit C, called “Roll-Out Plan”. It is understood by both parties that the St. Louis Public Schools may change the manner in which the student volume described in 2.A is distributed.
- C. Each academic year, provide curriculum and related materials toward St. Louis Public Schools’ implementation of College Summit, including:
- i. One *College Summit Navigator*, a postsecondary planning workbook, per participating senior;
 - ii. One *College Summit Navigator, Advisor Edition*, per participating educator;
 - iii. Access for all participating students and educators to College Summit’s online college transition management tool;
 - iv. Implementation guide for each participating school’s College Summit Coordinator
- D. Establish criteria for participating educators to identify and engage participating rising seniors for training as Peer Leaders, as described below;
- E. Each summer, design, organize, and run residential College Summit workshops (the “Summer Workshops”), to be attended by approximately twenty percent (20%) of participating rising seniors from participating St. Louis Public Schools high schools as described below.
- F. Each summer, train St. Louis Public Schools’ rising seniors at the Summer Workshops to serve as “Peer Leaders” during their senior year:
- i. Approximately 280 rising seniors during summer 2008
 - ii. Approximately 280 rising seniors during summer 2009
 - iii. Approximately 280 rising seniors during summer 2010
- G. At the start of each school year, design, organize, and run Educators’ Academies, required for all staff implementing College Summit.
- H. Each summer, design, organize and run the College Summit Institute (the “CSI”) to be attended by school leadership from participating St. Louis Public Schools high schools as described below.

- I. For the 2008-2009 school year: cover conference fee and lodging costs for up to three educators per participating St. Louis Public Schools high school; cover conference fee for any additional educators per participating St. Louis Public Schools high school.
- J. Pay a stipend of \$200 to each participating CSA implementing College Summit during the academic year, according to the payment schedule set forth in the Stipend Agreement entered into between College Summit and the CSA.
 - i. Participating CSAs that attend a College Summit Institute will receive an additional \$250, according to the payment schedule set forth in the College Summit Advisor Letter of Agreement entered into between College Summit and the CSA.
 - ii. Participating CSAs that attend an Educators' Academy will receive an additional \$100, according to the payment schedule set forth in the College Summit Advisor Letter of Agreement entered into between College Summit and the CSA.
- K. Pay a stipend of \$500 to each participating CSC coordinating their school's implementation of College Summit during the academic year, according to the payment schedule set forth in the Stipend Agreement entered into between College Summit and the CSC.
 - i. Participating CSCs that attend a College Summit Institute will receive an additional \$250, according to the payment schedule set forth in the College Summit Advisor Letter of Agreement entered into between College Summit and the CSC.
 - ii. Participating CSCs that attend an Educators' Academy will receive an additional \$100, according to the payment schedule set forth in the College Summit Advisor Letter of Agreement entered into between College Summit and the CSC.
- L. Provide St. Louis Public Schools with college application data ("the College Summit Dashboard") for participating high schools at regular times throughout the aforementioned term.

3. **ST. LOUIS PUBLIC SCHOOLS RESPONSIBILITIES.** St. Louis Public Schools agrees to perform the following activities during the aforementioned term.

- A. Each spring, identify - according to criteria established by College Summit - and ensure the participation of approximately twenty percent (20%) of St. Louis Public Schools' participating rising seniors for training as Peer Leaders through attendance at the Summer Workshops.
- B. Before each academic year, ensure the registration and scheduling of all participating students (including the Peer Leaders from the Summer Workshops) for participation in St. Louis Public Schools' implementation of College Summit during the academic year.
- C. Each spring, designate a school leadership team from each participating high school that will be trained at the CSI. For 2008-2009 school year, cover travel and other incidental expenses not covered by College Summit at described in this contract. For 2009-2010,

and 2010-2011 school years, cover all costs associated with St. Louis Public Schools participation at the CSI.

D. Before each academic year, identify and ensure the participation of all participating CSAs and CSCs to be trained at an Educators' Academy in connection with the St. Louis Public Schools' implementation of College Summit during the academic year.

E. Each year, abide by and perform each of the commitments and tasks described in Exhibit A.

F. Ensure the use of the College Application Dashboard for tracking and monitoring participating high schools' progress and making adjustments that improve participating high schools' implementation of College Summit during the aforementioned term.

i. St. Louis Public Schools and High School leadership review college application data with College Summit representatives at regular times throughout the aforementioned term.

G. Collect and provide to College Summit a compendium of student information for the limited use of facilitating the collection of college enrollment data. This student profile information will be used to compile college enrollment data for participating high schools' graduation classes identified below toward the determination of measuring College Summit's impact against a baseline college enrollment rate for participating high schools. College Summit will comply with the Family Education Rights and Privacy Act relating to the protection and privacy of such student records. The following information is to be submitted to College Summit in Microsoft Excel format (see Exhibit B for the required format this information is to be submitted in):

i. Collect and provide information for measuring participating schools' baseline college enrollment rates. The following information is required for participating high schools beginning their first academic year of implementing College Summit across their entire senior class. Student names, social security numbers (if this request comports with current district policy), birthdates, high school and year of graduation is required for these participating high schools' graduation classes of 2006, 2007 and 2008. College Summit recommends that St. Louis Public Schools also provide the requested student information for these participating high schools' graduation classes of 2004 and 2005. Information is to be submitted in required format to College Summit by no later than September 1, 2008.

ii. Collect and provide information for measuring participating classes' college enrollment rates. The following information is required for participating high schools implementing College Summit across their entire senior class. Student names, social security numbers (if this request comports with current district policy), birthdates, high school, year of graduation and phone numbers for participating high schools' graduating classes of 2009, 2010 & 2011.

(A) Information for the class of 2009 is to be submitted in required format to College Summit by no later than September 1, 2009.

(B) Information for the class of 2010 is to be submitted in required format to College Summit by no later than September 1, 2010.

(C) Information for the class of 2011 is to be submitted in required format to College Summit by no later than September 1, 2011.

H. Grant, to the extent to which St. Louis Public Schools is permitted by law and/or applicable regulations, policies, or authority to do so, College Summit permission to use participating students' names, likenesses, written speech, and/or spoken speech in any photograph, videotape, audiotape, film, book, or other visual or aural medium made at any College Summit-related event for the limited use of any informational, instructional, fundraising, and/or other external or internal communications purposes of College Summit, including the use of such media via dissemination through College Summit's website (www.collegesummit.org), College Summit's online college application management tool and/or the websites of College Summit's partner college application Public Schools', partner high schools, partner colleges, philanthropic supporters and corporate supporters.

I. Each academic year, provide College Summit with roster information for classes implementing College Summit in participating high schools.

J. Ensure the documentation of college applications sent per student at participating St. Louis Public Schools high schools and make data available to College Summit upon request.

K. In consideration for the services rendered in accordance to this contract, St. Louis Public Schools will pay College Summit a total of \$269,000 for 1400 seniors over the three year term. This total price is derived from a fee per high school senior of \$200, which the St. Louis Public Schools locks for the duration of this contract for the services rendered in accordance to this contract. Annual installments are to be paid by the St. Louis Public Schools to College Summit in accordance to the schedule below. If the St. Louis Public Schools fails to pay an amount payable by it to College Summit under this contract within 30 days of payment due date, the St. Louis Public Schools must also pay to College Summit an additional 1% interest on the unpaid amount. The 1% interest will assessed each month until late payment along with all interest due is received by College Summit.

Installment Amount	Due Date
\$ 269,000	September 15, 2008
\$ 269,000	September 15, 2009
\$ 269,000	September 15, 2010

4. **GOVERNING LAW - JURISDICTION.** This Agreement shall be governed, construed and interpreted under the laws of the state of MISSOURI and shall be deemed to be executed and performed in the Missouri of MISSOURI. Any legal action arising out of, or relating to this Agreement shall be governed by the laws of the state of MISSOURI, and the parties agree to the exclusive exercise of jurisdiction and venue over them by a court of competent jurisdiction located in the state of MISSOURI. The parties agree that no action concerning this Agreement may be commenced anywhere but the state of MISSOURI.

5. **REPORTING.** During the term of this Agreement, Consultant shall report to, and confer with, Assistant Superintendent for high schools, and/or her designee on a regular basis, and as may be reasonably requested, concerning the services performed by Consultant, student data and issues related to the services. Consultant also agrees to meet and confer with other Board administrators, officers and employees as directed, or deemed necessary or appropriate.

6. **ENTIRE AGREEMENT AND AMENDMENTS.** This Agreement and the documents referred to herein, as amended from time to time, represent the entire 2008-11 agreement between the parties and supersedes any and all prior agreements.

7. **WAIVER.** No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or held to be a waiver of any other term hereof or a breach thereof.

8. **SEVERABILITY.** If any clause or provision of this Agreement is illegal, invalid or unenforceable under present or future laws effective during the term of this Agreement, then and in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby.

9. **HEADINGS.** All paragraph headings contained in this Agreement are for convenience of reference only, do not form a part of this Agreement and shall not affect in any way the meaning or interpretation of this Agreement.

10. **COUNTERPARTS.** This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original.

11. **BINDING EFFECT.** This Agreement shall not be binding and effective unless and until it is duly and fully executed by both parties. This Agreement shall inure to the benefit of and be binding upon the successors and permitted assigns of the respective parties.

12. **INDEPENDENT CONTRACTOR.** The Board and Consultant agree that Consultant will act for all purposes as an independent contractor and not as an employee, in the performance of

Consultant's duties under this Agreement. Accordingly, Consultant shall be responsible for payment of all taxes, including federal, Missouri and local taxes arising out of Consultant's services, including by employees shall not be entitled to any vacation, insurance, health, welfare, or other fringe benefits provided by the Board. Consultant shall have no authority to assume or incur any obligation or responsibility, nor make any warranty for or on behalf of the Board or to attempt to bind the Board.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement the day and year first above written.

St. Louis Public Schools

By: JOHN A. WRIGHT (please print)
Title: Superintendent
Date: 7/11/2008
Signature: [Signature]

College Summit, Inc.

By: [Signature]
Title: Executive Director
Date: 2-13-08
Email: 3elay@collegeSummit.org
Phone: 314.395.4463

St. Louis Public Schools Billing Information:

Name: _____
Email: _____
Phone: _____

Address: _____

Exhibit A

College Summit Activities

Summer Workshops and Educators' Institutes (June – August)

St. Louis Public Schools Administrators and Principals	- Attend Workshop(s) at College Summit Partner College site(s) - Attend Educators' Institute (if applicable)
Counselor and Teachers	- Attend a College Summit Educators' Institute - Receive St. Louis Public Schools-approved professional development credits
Students (Peer Leaders)	20% of St. Louis Public Schools' seniors attend a College Summit Summer Workshop and are trained as Peer Leaders. At four-day residential workshops, Peer Leaders are trained through: - Rap sessions - Writing sessions - College application sessions - Financial aid sessions - One-on-one meeting with professional college counselor - Peer leadership session
Parents/Guardians	Attend Workshop banquets
Community	Attend Workshop banquets

Senior Year – Creating a Postsecondary Path (September – June)

Note: Junior-class activities run concurrent to senior-class activities

St. Louis Public Schools Administrators and Principals	- Attend milestones meetings - Ensure successful implementation as informed by college application data (College Application Scorecard)
Counselor and Teachers	Implement College Summit in their classrooms to include, in part, leading seniors through College Summit's curriculum and managing student progress using College Summit's online college application management tool, CSNet
Students	- Create senior portfolio - Send applications to colleges - Attend College Summit booster events - Peer Leaders – engage in class as college admissions “veterans”; motivate peers
Parents/Guardians	Events TBD; e.g., financial aid or Free Application for Federal Student Aid (FAFSA) info nights
Community	Attend booster events, milestones meetings and/or other events

Junior Year – Set-up (January – June)

St. Louis Public Schools Administrators and Principals	• Determine implementation plan for 2008-09 academic year • Sign 2008-09 St. Louis Public Schools contract • Participate in set-up meetings • Identify College Summit Coordinator per high school • With College Summit, select teachers (based on criteria) to implement College Summit during the 2008-09 academic year (selected teachers attend a 2008 Educators' Institute)
Counselor and Teachers	• Attend College Summit Orientation • Select Peer Leaders (20% of participating seniors)
Students	• Attend College Summit Orientation • Complete postsecondary application template on CSNet (online college resource and management tool)
Parents/Guardians	• Sign release forms • Attend College Summit orientation session

EXHIBIT B **REQUIRED FORMAT FOR GRADUATING CLASS LISTS**

Note: College Summit will provide participating high schools with an excel document formatted for data entry. Participating high schools' graduating class lists are to be submitted in the required format below.

For Graduating Classes of 2006, 2007 & 2008 (for baseline enrollment rates) *To be submitted to College Summit no later than September 1, 2008.*

Social Security Number (XXXXXXXXXX)	First Name	Middle Initial	Last Name	Birthdate (YYYYMMDD)	Name of High School	High School Graduation Year
123456789	Jane	M	Doe	19820113	Baker High School	2008
987654321	Joe	R	Blake	19821104	Johnson High School	2008

For Graduating Class of 2009, 2010, 2011 & 2012 (for participating classes' enrollment rates) *Each graduating class' information is to be submitted to College Summit before the beginning of the next academic year (September 1st at the latest).*

Social Security Number (XXXXXXXXXX)	First Name	Middle Initial	Last Name	Birthdate (YYYYMMDD)	Name of High School	High School Graduation Year	Student Phone Number (XXX-XXX-XXXX)
123456789	John	M	Doe	19820113	Baker High School	2009	202-555-8687
987654321	Jill	R	Blake	19821104	Johnson High School	2009	310-555-4567

9.1*6 EOC English II Communication Arts	F=0	A=2 RA=2 3/2=0 @	F=0	A=0 RA=0	F=0	0	2	0	0	0	Status Total=0	40 Status	Not Met
BONUS MAP ACHIEVEMENT											Status & Progress Total=2	50 Status + Progress	Met

**Only Annual and Rolling Average points may be earned for 9-11 grade level test data in Year 4 of the Fourth MSIP Cycle.

***Progress points cannot be calculated for end-of-course assessments in Year 4 of the Fourth MSIP Cycle.

SCIENCE BONUS POINTS												
MSIP Standard/Indicator	Status Points		Total Points Earned		Average		Average Points Req		Met/Not Met			
BONUS POINTS Grade 3-5 Science	F=0		0									
BONUS POINTS Grade 6-8 Science	F=0		0									
BONUS POINTS Biology I Science	F=0		0									
TOTAL POINTS			0		0.0		3.3		Not Met			

District Name: ST. LOUIS CITY
County/District Code: 115115

MSIP Standard/Indicator	Status Points	Progress Points	Total Points Earned			Points Required (Minimum)	Met/Not Met
			Status	Progress	Status + Progress		
9.3 ACT	F=0	A=3 RA=1 3/2=2	0	3	3	4	Not Met
9.4*1 Advanced Courses	H2=4 Combined=0	A=3 RA=2 3/2=2	4	3	7	4	Met
9.4*2 Career Education Courses	F=0 Combined=0	A=1 RA=2 3/2=0	0	2	2	4	Not Met
9.4*3 College Placement	Avg=3 Combined=0	A=1 RA=1 3/2=0	3	1	4	4	Met
9.4*4 Career Education Placement	BA=2 Combined=0	A=1 RA=0 3/2=0 @	2	1	3	4	Not Met
9.5 Graduation Rate	F=0	A=0 RA=0 3/2=0 @	0	0	0	4	Not Met
9.6 Attendance Rate	F=0	A=0 RA=0 3/2=0 @ &	0	0	0	4	Not Met
9.7 Subgroup Achievement	F=0		0	NA	0	4	Not Met
Total Standards Met							3
Performance Accreditation Rating							

SYMBOLS

H1 = High 1

H2 = High 2

Avg = Average

BA = Below Average

F = Floor

A = Annual Increase

RA = Rolling Average

3/2 = 3 Over 2

2/2 = 2 Over 2

@ 3 over 2 – No points are awarded if the MPI in more than one of the three latest years is lower than the average of the first two years.
* Missing, incomplete, or inaccurate data.

Level Not Determined (LND) – Zero (0) points will be awarded for grade span or grade level data when the LND has been exceeded.

& No points awarded if more than one year at a level (K-8, 9-12, or combined) is below 90% during the past five years.

Posted 11/30/2009

[{ Back to: School List | Summary | Data }](#)

Total Points Earned

Exhibit A

College Summit Activities

Summer Workshops and Educators' Institutes (June – August)

St. Louis Public Schools Administrators and Principals	- Attend Workshop(s) at College Summit Partner College site(s) - Attend Educators' Institute (if applicable)
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EXHIBIT B

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987654321	Jill	R	Blake	19821104	Johnson High School	2009	310-555-4567



SAINT LOUIS PUBLIC SCHOOLS

Date: June 4, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 06-08-10-14
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract with Zaner Bloser for the purchase of a kindergarten to 5th grade Comprehensive Handwriting Program and supporting materials at a cost not to exceed \$357,385.31. The contract includes ongoing services and professional development for a five year period at no additional cost to the District.

BACKGROUND:

The Zaner Bloser materials will support the District's goals and objectives to improve student achievement. The program is a complete research-based program for K-5 grades. Zaner Bloser Handwriting uses an easy, step-by-step approach to teach handwriting. Continuous-stroke vertical manuscript reinforces literacy development. Cursive alphabet promotes automaticity in handwriting to support students in all of their writing, reading and assessment.

CSIP: Goal 2: Process Performance Row: 51 MSIP: 6.3.1

FUNDING SOURCE: (Fund Type – Function – Object Code – Location Code – Project Code)

Fund Source: 110-1111-6421-847-NC	GOB	Requisition #: NA
Amount: \$ 357,385.31		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$357,385.31	☒ Pending Funding Availability	Vendor #: 600001986

Department: Curriculum & Instruction

Requestor: Paula Knight

Carlinda Purcell
Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

April 30, 2010

St. Louis City Public School District
801 N. 11th Street
St. Louis, MO 63101
Cost Proposal - ZANER-BLOSER HANDWRITING © 2012

Submitted by:
Zaner-Bloser, Inc.
Linda Carron
Sales Representative
Linda.Carron@zaner-bloser.com

Zaner-Bloser, Inc.
PO Box 16764
Columbus, OH 43216-6764
Customer Service: 800-421-3018
Fax: 800-992-6087
www.zaner-bloser.com



Submitted to:
Paula Knight
Associate Superintendent of Elementary Schools

Purchase Order # _____

ZANER-BLOSER HANDWRITING © 2012		ISBN #	Qty	Price	Value	Total Price
Grade Level and Description						

Pre-Kindergarten: Getting Ready to Write

Pre-Kindergarten Kit 978-0-7367-5452-1 84 \$299.99 \$25,199.16

- contains 1 each of the following items:

Teacher Guide (No Charge)
Group Time Cards
Illustrated Alphabet Cards
Posters (English) - set of 5
Posters (Spanish) - set of 5
Wikki Stix
Touch & Trace Manuscript Cards
Blank Story Journals - set of 5
Magnetic Dry Erase Board
Magnetic Letters - set of 2
Music, Mazes & More! CD ROM

Kindergarten

Student Edition 978-0-7367-6835-1 2109 \$10.99 \$23,177.91 \$23,177.91
Fine Motor Development Kit 978-0-7367-8208-1 106 \$199.99 \$21,198.94 \$21,198.94
Digital Resource CD 978-0-7367-7210-5 44 \$599.99 \$26,399.56 NC
Teacher Resource Package 978-0-7367-9137-3 106 \$199.99 \$21,198.94 \$21,198.94

- contains 1 each of the following items:

Student Edition (for use by teacher)
Teacher Edition (No Charge)
Practice Masters
Animal Alphabet Cards
Manuscript Alphabet Poster
Story Journal
Write-on Wipe-off Practice Board (set of 3)
Now I Know My ABCs
Alphabet Desk Strips w/photos - Manuscript
Touch & Trace Manuscript Cards
Fine Motor Skills Development Teacher Edition

Grade One

Student Edition 978-0-7367-6836-8 1953 \$10.99 \$21,463.47 \$21,463.47
Touch & Trace Manuscript Cards 978-0-7367-7939-5 98 \$32.99 \$3,233.02 \$3,233.02
Fine Motor Development Kit 978-0-7367-8208-1 98 \$199.99 \$19,599.02 \$19,599.02
Digital Resource CD 978-0-7367-7211-2 44 \$599.99 \$26,399.56 NC
Paper (ream) 978-0-8808-5897-7 294 \$9.99 \$2,937.06 \$2,937.06
Teacher Resource Package 978-0-7367-9138-0 98 \$199.99 \$19,599.02 \$19,599.02

- contains 1 each of the following items:

Teacher Edition (No Charge)
Practice Masters
Super Poster Pack - English
Animal Alphabet Cards
Alphabet Desk Strips w/photos - Manuscript (set of 30)
Manuscript/Cursive Card Set
Home Handwriting Pack - Manuscript
Story Journal
Writing Journal
Ream of paper

Evaluation Stamp

Grade Two Manuscript

Student Edition	978-0-7367-6837-5	1930	\$10.99	\$21,210.70	\$21,210.70
Touch & Trace Manuscript Cards	978-0-7367-7939-5	97	\$32.99	\$3,200.03	\$3,200.03
Fine Motor Development Kit	978-0-7367-8208-1	97	\$199.99	\$19,399.03	\$19,399.03
Digital Resource CD	978-0-7367-7212-9	44	\$599.99	\$26,399.56	NC
Paper (ream)	978-0-8808-5931-8	291	\$9.99	\$2,907.09	\$2,907.09
Teacher Resource Package	978-0-7367-9140-3	97	\$199.99	\$19,399.03	\$19,399.03

- contains 1 each of the following items:

Teacher Edition (No Charge)

Practice Masters

Super Poster Pack - English

Adhesive Desk Strips

Alphabet Wall Strips

Manuscript/Cursive Card Set

Home Handwriting Pack

Story Journal

Writing Journal

Ream of paper

Evaluation Stamp

Grade Three

Student Edition	978-0-7367-6839-9	1860	\$10.99	\$20,441.40	\$20,441.40
Touch & Trace Cursive Cards	978-0-7367-8940-0	93	\$32.99	\$3,068.07	\$3,068.07
Digital Resource CD	978-0-7367-7214-3	44	\$599.99	\$26,399.56	NC
Paper (ream)	978-0-8808-5933-2	279	\$9.99	\$2,787.21	\$2,787.21
Teacher Resource Package	978-0-7367-9141-0	93	\$199.99	\$18,599.07	\$18,599.07

- same contents as Grade Two package

Grade Four

Student Edition	978-0-7367-6840-5	1920	\$10.99	\$21,100.80	\$21,100.80
Digital Resource CD	978-0-7367-7215-0	44	\$599.99	\$26,399.56	NC
Teacher Resource Package	978-0-7367-9142-7	96	\$199.99	\$19,199.04	\$19,199.04

- same contents as Grade Two package

Grade Five

Student Edition	978-0-7367-6841-2	1807	\$10.99	\$19,858.93	\$19,858.93
Digital Resource CD	978-0-7367-7216-7	44	\$599.99	\$26,399.56	NC
Teacher Resource Package	978-0-7367-9143-4	91	\$199.99	\$18,199.09	\$18,199.09

- same contents as Grade Two package

Initial Product Implementation (Inservice)

14 sessions

\$35,000.00

NC

Ancillary Items

ZB Fonts Plus - duration of adoption	978-0-7367-8207-4	581	\$29.99	\$87,120.95	NC
5 years			per year		

Total Value

\$602,295.18

TOTAL SAVINGS

\$255,319.15

\$346,976.03

Total Price

\$10,409.28

Preferred shipping and processing at 3%

Grand Total FOB Destination**\$357,385.31**

**

**Add State and Local taxes to the total amount of your order, if applicable. If tax exempt, be sure to include your tax exemption number or a copy of your tax exemption certificate to qualify for zero sales tax.

NOTE: For the duration of the adoption, future re-orders will include 1 no-charge TE for every 20 SE's purchased

NOTE: No Charge items contingent on acceptance of entire proposal

Prices guaranteed through August 31, 2010

McGraw-Hill School Education Group

Price Quote

Quote Number: DKS0004081000QU07

Issued by: Debra Sanders
2425 Charwood St
St. Charles, MO 633012519

St Louis Public Schools
801 N 11th St

Phone: (636) 947-6401

Saint Louis, MO 63101-1015

Fax: (636) 947-6419

(314) 231-3720

Email: debra_sanders@mcgraw-hill.com

Account Number: 276763

Site Number: 322863

Quote Date: 4/8/2010

ISBN	Description	Qty	Unit Price	Selling Price
------	-------------	-----	------------	---------------

Prices firm for 30 days from quote date. Price quote must be attached to school purchase order to receive free material. Shipping and handling charges are not included in the quote total. Actual charges for shipping, handling and tax (if applicable) will be applied at the time of order.

Art Adoption: Ceramics and Photography

978-0-767-41701-3	MAKE IT IN CLAY	385	\$52.50	\$20,212.50
11 sets of 35 books				
978-0-071-60166-5	PERFECT DIGITAL PHOTOGRAPHY	55	\$39.99	\$2,199.45
1 set of 35 books plus 1 set of 20 books				

Comments: See notes below.

Total: \$22,411.95

Estimated Shipping: 8.00% \$1,792.96

Grand Total: \$24,204.91

COMMENTS:

- ✓ Prices subject to change without notice.
- ✓ This book is published by the McGraw-Hill Higher Education Division and therefore does not have the same binding requirements as other high school textbooks unless order indicates the text is a NASTA binding.
- ✓ This edition is only available for a limited time and once a new edition is printed this textbook may no longer be available. Please be aware of these issues before you place your order to ensure you have enough books for future use.



SAINT LOUIS PUBLIC SCHOOLS

Date: June 4, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

☒ RFP/Bid

☐ Sole Source

☐ Contract Renewal

☐ Ratification

Previous Bd. Res. #:

Agenda Item: 060810-15-

Information: ☐

Conference: ☐

Action: ☒

SUBJECT:

To approve a contract with Davis Publications, Inc. for the purchase of high school ceramics textbooks, teacher and student resources, and professional development at a cost not to exceed \$5,395.00. Contractual services and professional development are rendered for a two year period.

BACKGROUND:

Davis Publications, Inc. ("Experience Clay" art textbooks) and resource materials will support the Board of Education's goal to improve student achievement. This textbook is a sequential National Arts Standards-based textbook that will enhance and support ceramic arts literacy of students in the St. Louis Public Schools. The "Experience Clay" ceramic arts textbook presents clear objectives, step-by-step direction on ceramic arts techniques, and point-of-use vocabulary definitions. Art History, Criticism, Aesthetics, Inquiry suggestions, and related websites are included in every chapter. Related materials with each classroom set of student textbooks include: Teacher's Edition, Studio Support Masters, Assessment Masters, and Vocabulary Masters/Artist Profiles.

CSIP: Goal 2: Process Performance Row: 51

MSIP: 6.3.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-1151-6421-847-NC	GOB	Requisition #:
Amount: \$5,395.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$5,395.00	☒ Pending Funding Availability	Vendor #:

Department: Curriculum & Instruction

Requestor: Dr. Dan Edwards

Angela Banks, Interim Budget Director

Dr. Carlinda Purcell, Dep. Supt., Academics

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Davis Publications, Inc.

PROPOSAL
for the implementation of

Davis High School Programs

FOR

St. Louis Public Schools

05/07/10

PROPOSAL

TEXTBOOKS AND TEACHING SUPPORT MATERIALS

Complimentary Items based on the purchase of all items listed on proposal

Experience Clay

Student Book	598-2	@ \$53.95 x 100	\$5,395.00
Teacher Edition	599-0	@ \$61.95 x 4	Complimentary
Studio Support Masters	602-4	@ \$19.95 x 4	Complimentary
Assessment Masters	603-2	@ \$19.95x 4	Complimentary
Vocabulary Masters/Artist Profiles	604-0	@ \$19.95 x 4	Complimentary
Total Cost			\$5,395.00
Complimentary Materials...			\$ 487.20

Focus on Photography

Student Book	721-7	@ \$53.95 x 34	\$1,834.30
Teacher Edition	744-6	@ \$61.95 x 1	Complimentary
Studio Support Masters	750-7	@ \$19.95 x 1	Complimentary
Assessment Masters	751-4	@ \$19.95x 1	Complimentary
Vocabulary Masters/Artist Profiles	752-1	@ \$19.95 x 1	Complimentary
Total Cost			\$1,834.30
Complimentary Materials...			\$ 243.60

Focus on Photography

Student Book	721-7	@ \$53.95 x 34	\$1,834.30
Teacher Edition	744-6	@ \$61.95 x 1	Complimentary
Studio Support Masters	750-7	@ \$19.95 x 1	Complimentary
Assessment Masters	751-4	@ \$19.95x 1	Complimentary
Vocabulary Masters/Artist Profiles	752-1	@ \$19.95 x 1	Complimentary
Total Cost			\$1,834.30
Complimentary Materials...			\$ 243.60

Subtotal \$9,063.60
Shipping 10% \$ 906.36
TOTAL \$9,969.96

Professional Development

We at Davis Publications, given our sole focus on art education, pride ourselves on the quality of staff development, teacher training, and in-service that we are able to provide with full implementation of our programs. The identification/scheduling and organization of staff developments and in-service workshops will be mutually determined between St. Louis Public Schools and Davis Publications. Davis Publications will propose and initial meeting with St. Louis Public Schools administrative personnel to determine the staff development program that would best meet the needs of the teachers, administration, and students in St. Louis Public Schools.

CONCLUSION

Per your request, we have prepared this proposal to address the specific needs of your school. We appreciate this opportunity to present our curriculum products for your consideration, and look forward to the prospect of working together as partners in art education. For over 100 years, Davis Publications has maintained a singular commitment to art education, serving the needs of educators and students for the betterment of all. As the provider of the only proven K-12 art curriculum in the country, we gladly accept the challenge to join with you in ensuring a successful implementation of our materials, and in ultimately bringing the world and wonder of the visual arts to your students.

If you have any questions or need any further information, please feel free to contact your local representative, and you may also call our toll-free number at **800-533-2847**. Thank you for your interest in Davis Publications

Paul Fullerton
Sales Representative
(314)650-3198



SAINT LOUIS PUBLIC SCHOOLS

Date: June 4, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☒ RFP/Bid
☐ Sole Source
☐ Contract Extension
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 06-08-10-16
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract with Glencoe-McGraw Hill for the purchase of Middle School Science textbooks, teach and student resources, professional development and supporting software at a cost not to exceed \$299,101.14. The contract includes ongoing services and professional development for a six year period at no additional cost to the District.

BACKGROUND:

The Glencoe-McGraw Hill Middle School Science Series (Life, Earth and Physical Science) textbooks and resource materials will enhance and support science literacy of students in the Saint Louis Public Schools. State test data has shown that districts which elect to teach middle school science utilizing a thematic approach has on the average scored at least 25% higher over the index of districts that teach middle school concepts using an integrative science approach. If adopted by the District, the textbooks will impact the pacing, sequence, and depth of knowledge in which middle school science curriculum concepts are taught.
Continued on Next Page.

CSIP: Goal 2: Process Performance Row: 51

MSIP: 6.3.1

FUNDING SOURCE: (ex: 110 Fund Type - 2218 Function - 6411 Object Code - 111 Location Code - 00 Project Code)

Fund Source: 110-1131-6421-847-NC	GOB	Requisition #:
Amount: \$ 299,101.14		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$299,101.14	☒ Pending Funding Availability	Vendor #: 600001290

Department: Curriculum

Requestor: Dr. Dan Edwards

Carlinda Purcell
Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks
Angela Banks, Interim Budget Director

Erin Moss
Erin Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

Board Resolution: Glencoe-McGraw Hill

Background: (Continued)

Providing students this textbook as recommended by the committee, promotes differentiated instruction through the various resources offered with the textbook. The texts are aligned to the Missouri Grade Level Expectations 2.0. Effectiveness of the textbook series will be measured by student achievement levels on formative and summative benchmark assessments, terra nova data, and the State's standardized test.

RFP Evaluation Summary RFP #/Middle School Science Adoption						
Criteria	Cost Effectiveness of Proposal		Meets Overall Proposal Requirements		Prior Working Relationship with the District	
(Glencoe - McGraw Hill)	Lowest Bid \$299,101.14		Sufficient number of student Editions Sufficient number of online Student editions Sufficient Number of Teacher Editions Teacher Resources Essential Lab Materials Kit ExamView Assessment Suite (Site License) Professional Development Plan Differentiated Resource Support		Currently under contract for Elective Science Course (Anatomy and	Currently under contract for High School Chemistry, Biology, Physical
Holt	2 nd Lowest Bid \$401,753.61		Sufficient number of student Editions Sufficient number of online Student editions Sufficient Number of Teacher Editions Teacher Resources Essential Lab Materials Kit ExamView Assessment Suite (Site License) Professional Development Plan Differentiated Resource Support		Currently under contract for Middle school science courses 6-8	Currently under contract for High school science courses 6-8
Pearson /Prentice Hall	Highest Bid \$459,373.35		Sufficient number of student Editions Sufficient number of online Student editions Sufficient Number of Teacher Editions Teacher Resources Essential Lab Materials Kit ExamView Assessment Suite (Site License) Professional Development Plan Differentiated Resource Support		1) Glencoe 2) Pearson 3) Holt	1) Pearson 2) Holt 3) Glencoe
Ranking (1, 2, 3, etc)	1) Glencoe 2) Holt 3) Pearson		To meet the 5053 student textbook minimum: Glencoe supplied 1010 free textbooks Pearson supplied 900 free textbooks Holt supplied 1050 free textbooks All teacher textbooks free of charge Retail value of essential lab kits for Glencoe 350-550 dollars per kit Retail value of essential lab kits for other vendors 500-1200 dollars per kit or set of kits per unit		None	None
Comments	Lowest Bid was substantially lower Cost of all proposals include science kits Science kits are given to district at no charge Cost revealed are actual costs of 2650 student textbooks and a total of teacher editions at no cost to the district					

	Vendor's Experience and Demonstrated Expertise	Textbook Rating Requirements	Textbook Rating (1,2,3 etc)	Overall Textbook Rating	
Physiology)	Presentation- Adequate Professional Able to make informed decision from presentation	Science Content Critical Elements Instruction Student Activities Teacher's Edition Assessment Design Features Technology Resources	1	3	
Science, Physics and Earth Science	Presentation- Adequate Professional Able to make informed decision from presentation	Science Content Critical Elements Instruction Student Activities Teacher's Edition Assessment Design Features Technology Resources	3	2	
	Presentation- Adequate Professional Able to make informed decision from presentation	Science Content Critical Elements Instruction Student Activities Teacher's Edition Assessment Design Features Technology Resources			
	All presentations adequate	1) Glencoe 2) Pearson 3) Holt	1) Glencoe 2) Pearson 3) Holt	Textbook Fair Recommendation TOP 3 votes (More than 50 participants) 1) Glencoe/Pearson 2) Holt Textbook Committee Recommendation Top 3 Votes (19 participants/9 voting members) 1) Glencoe 2) Pearson Holt	
	None	Differentiated resources for Glencoe included guided instruction of foldables within student text throughout units and interactive folders Technology component/virtual labs allows for students to actually conducted real life simulated lab experiences to the calibration of on line substances and use of tools of measurement Pearson and Holt requirements were similar and adequate			

Evaluator: Gwendolyn Randolph

Date: May 6, 2010

Recommendation: Glencoe-McGraw Hill



SAINT LOUIS PUBLIC SCHOOLS

Date: June 4, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☒ RFP/Bid
☐ Sole Source
☐ Contract Extension
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 06-08-1047
 Information: ☐
 Conference: ☐
 Action: ☒

SUBJECT:

To approve a contract with Holt McDougal Littell for the purchase of High School Science Biology textbooks, teacher and student resources, professional development, and supporting software at a cost not to exceed \$160,577.00. The contract includes ongoing services and professional development for a six year period at no additional cost to the District.

BACKGROUND:

The Holt McDougal Littell High School Biology (2010) textbooks and resource materials will enhance and support the science literacy of approximately 2,650 students in the Saint Louis Public Schools who will elect to take Biology or Honors Biology in preparation for advanced coursework in the sciences and or science related careers. The textbook is the primary resource which will be utilized in the newly adopted Honors Biology course offered for the 2010-2011 school year which is a preparatory course for Advance Placement Biology.
 Continued on Next Page.

CSIP: Goal 2: Process Performance Row: 51 MSIP: 6.3.1

FUNDING SOURCE: (ex: 110 Fund Type - 2218 Function- 6411 Object Code - 111 Location Code - 00 Project Code)

Fund Source: 110-1151-6421-847-NC	GOB	Requisition #:
Amount: \$ 160,577.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$160,577.00	☒ Pending Funding Availability	Vendor #: 600002265

Department: Curriculum & Instruction

Request for: Dr. Dan Edwards
Carlinda Purcell
 Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks

Angela Banks, Interim Budget Director

Enos Moss

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Board Resolution: Holt McDougal Littell (High School Science Biology)

Background: (Continued)

The textbooks are aligned to the Missouri Biology Course Level Expectations. Effectiveness of the instructional resource will be measured by reduced course failure rates, increased student enrollment in AP Biology courses and an increase in student achievement levels on District benchmark assessments and the State's Biology End of Course exam.

RFP Evaluation Summary

RFP #/High School Science Textbook Adoption

Criteria	Holt-McDougal Littell	Glencoe-McGraw Hill	Pearson Prentice Hall	Ranking (1, 2,3, etc)	Comments
Cost Effectiveness of Proposal	Lowest Bid \$160,577.00	2 nd Lowest Bid \$173,596.00	Highest Bid \$209,270.50	1) Holt-McDougal 2) Glencoe 3) Pearson	Holt-McDougal substantially lower than other vendors
Meets Overall Proposal Requirements	Sufficient number of student Editions Sufficient number of online Student editions Sufficient Number of Teacher Editions Teacher Resources ExamView Assessment Suite (Site License) Professional Development Plan Differentiated Resource Support	Sufficient number of student Editions Sufficient number of online Student editions Sufficient Number of Teacher Editions Teacher Resources ExamView Assessment Suite (Site License) Professional Development Plan Differentiated Resource Support	Sufficient number of student Editions Sufficient number of online Student editions Sufficient Number of Teacher Editions Teacher Resources ExamView Assessment Suite (Site License) Professional Development Plan Differentiated Resource Support	1) Holt-McDougal 2) Pearson 3) Holt	To meet the 2650 student textbook minimum: Holt McDougal Lit tell supplied 650 free student textbooks Pearson supplied No free student textbooks Glencoe supplied 550 free student textbooks
Prior Working Relationship with the District	Currently under contract for High School Chemistry, Biology, Physical Science, Physics, and Earth Science textbooks	Currently under contract for Elective Science Course (Anatomy and Physiology)	Currently under contract for High School Elective Science Course (Ecology)	1) Pearson /Holt 2) Glencoe	Working relationship for all vendors is adequate
Vendor's Experience and Demonstrated Expertise	Presentation-Adequate Professional Able to make informed decision from presentation	Presentation-Adequate Professional Able to make informed decision from presentation	Presentation-Adequate Professional Able to make informed decision from presentation	All presentations adequate	Pearson elected to present an additional text book not selected from textbook fair.

Textbook Rating Requirements	Science Content Critical Elements Instruction Student Activities Teacher's Edition Assessment Design Features Technology Resources	Science Content Critical Elements Instruction Student Activities Teacher's Edition Assessment Design Features Technology Resources	Science Content Critical Elements Instruction Student Activities Teacher's Edition Assessment Design Features Technology Resources	1) Pearson 2) Glencoe 3) Holt	
Overall Textbook Rating (1,2,3 etc)	1	3	2	1) Glencoe 2) Pearson 3) Holt	Textbook Fair Recommendation TOP 3 votes (More than 32 participants) 1) Holt-McDougal 2) Pearson 3) Glencoe Textbook Committee Recommendation Top 3 Votes (14 participants/12 voting members) 1) Pearson 2) Holt-McDougal 3) Glencoe

Evaluator: Gwendolyn Randolph

Date: May 6, 2010

Recommendation: Holt-McDougal Littell



SAINT LOUIS PUBLIC SCHOOLS

Date: May 11, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

VENDOR SELECTION METHOD:

- ☒ RFP/Bid
☐ Sole Source
☐ Contract Extension
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 06-08-10-18
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract with Holt McDougal for the purchase of Algebra 2 textbooks, teacher and student resources, professional development and supporting software District-wide at a cost not to exceed \$76,168.50. The contract includes ongoing services and professional development for a six year period at no additional cost to the District.

BACKGROUND:

The Holt McDougal Algebra 2 materials and professional development will support the District's goals and objectives to improve student achievement using state of the art textual and technological materials. Algebra 2 is a third year required course for graduation and materials were last adopted in 2001. This program is aligned to the Missouri Course Level Expectations 2.0 and will prepare students to be successful if given the optional State end of course assessment in Algebra 2.
Continued on Next Page.

CSIP: Goal 2: Process Performance Row: 51 MSIP: 6.3.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-1151-6421-847-00	GOB	Requisition #:
Amount: \$ 76,168.50		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$76,168.50	☒ Pending Funding Availability	Vendor #: 600002265

Department: Curriculum & Instruction

Requestor: Dr. Dan Edwards

Angela Banks, Interim Budget Director

Dr. Carlinda Purcell, Dep. Supt., Academics

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Board Resolution: Holt McDougal (Algebra 2)

Background: (Continued)

Providing students this textbook as recommended by the committee, promotes differentiated instruction through the various resources offered with the textbook. The effectiveness of this mathematics program will be measured by student achievement on benchmark tests and an increased rate in course passage determined by District data.

RFP Evaluation Summary RFP #/Algebra 2 Textbook Adoption

Criteria	Cost Effectiveness of Proposal				Meets Overall Proposal Requirements
Holt McDougal	Lowest bid \$76,168.50				Sufficient number of student editions Sufficient number of student on-line subscriptions equaling text book purchases. Sufficient teachers editions , software resources and print materials Professional Development provided
Glencoe	2 nd lowest bid \$92,700.00				Sufficient number of student editions Few student on-line subscriptions not equaling text book purchases Sufficient teachers editions , software resources and print materials Professional Development provided
Prentice Hall	Highest bid \$121,589.10				Sufficient number of student editions Sufficient number of subscriptions equaling text book purchases Sufficient teachers editions, software resources and print materials Professional Development provided
Comments	Lowest bid was substantially lower. Professional Development included in all bids. Holt McDougal was the adoption committee's first choice. Holt McDougal and Glencoe returned to demonstrate their assessment components in further depth.				Holt McDougal provided 500 free student editions out of the 1500. Student practice workbooks provide free for the life of the adoption by all bidders. Holt materials teacher and student user friendly.

Prior Working Relationship with the District	Yes, current use of text materials grades 6-10	Yes, older adoption of math elective materials	Yes, older adoption of math elective materials	
Vendor's Experience and Demonstrated Expertise	Adequate Presenter's knowledgeable	Adequate Presenter's knowledgeable	Adequate Presenter's knowledgeable	
Ranking (1, 2, 3, etc)	1	2	3	

Evaluator: Kathleen Taggart

Date: May 6, 2010

Recommendation: Holt McDougal

June 24, 2010



SAINT LOUIS PUBLIC SCHOOLS

Date: May 27, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Sharonica Hardin, Chief Human Resource Officer

VENDOR SELECTION METHOD:

- ☒ RFP/Bid
☐ Sole Source
☐ Contract Renewal
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 06-24-10-01
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract with Cannon Cochran Management Services Inc. (CCMSI) for Workers' Compensation Claims Administration and Loss Control Services for the period from July 1, 2010 through June 30, 2011 at a cost not to exceed \$130,945.00. This contract was public bid. CCMSI was the low bidder and received that highest rating from each of the bid evaluators.

BACKGROUND:

The District is self insured for workers' compensation claims in the State of Missouri. As such, it utilizes the services of a Third Party Administrator (TPA) to administer its workers' compensation obligations to its employees. The TPA will work closely with District's staff and workers' compensation legal representation to manage claims in accordance with the District's claim management philosophy. The TPA will be responsible for compliance with all laws and regulations related to claims investigation and processing, preparation and filing of claim forms, reports to the District's excess carrier, and reports to the Missouri Division of Workers' Compensation. Communication with claimants and services providers, maintenance of data, and issuance of management reports will also be the responsibility of the TPA.

CSIP: Goal 2: Process Performance Row: 94

MSIP: 5.1

8.5.4

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 170-2514-6261-970-00-170	GOB	Requisition #:
Amount: \$130,945.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$130,945.00	☒ Pending Funding Availability	Vendor #: 600002925

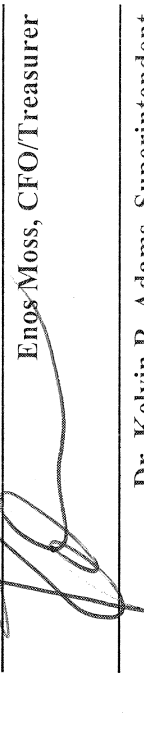
Department: Human Resources

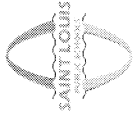
Requestor: Sharonica Hardin


Sharonica Hardin, Chief Human Resource Officer


Angela Banks, Interim Budget Director


Enos Moss, CFO/Treasurer

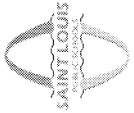

Dr. Kelvin R. Adams, Superintendent



Request for Contract Renewal Form

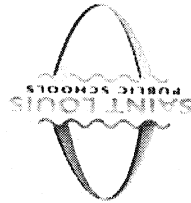
Date of Submittal:	MAY 27, 2010
Name of Department Head submitting Request:	SHARONICA HARDIN
Name of Contract:	CANNON COCHREAN MANAGEMENT SERVICES, INC. (CCMSI)
Purpose of Contract:	WORKERS' COMPENSATION CLAIMS
Are there changes versus prior year contract	☐ Yes ☒ No
If Yes explain Changes:	
Total Cost of Contract (estimated cost of expenses inclusive):	\$130,945.00
Vendor Name:	CANNON COCHREAN MANAGEMENT SERVICES, INC. - 600002595
Vendor Number:	
Start Date of Contract:	JULY 1, 2010
Expiration Date of Contract:	JUNE 30, 2011
Department Responsible for Vendor Performance Monitoring:	HUMAN RESOURCES DIVISION
Approved ☐ Disapproved ☐	Date:
Superintendent Signature	

Please attach the Vendor Performance Report and Proposed Contract



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐	Report Date: May 27, 2010	
Dept / School: HUMAN RESOURCES	Reported By: A JACKSON/S. HARDIN	
Vendor: AMSI	Vendor #: 600002925	
Contract # / P.O. #:	Contract Name:	
Contract Amount: \$ 130,945.00	Award Date:	
Purpose of Contract (Brief Description): WORKERS' COMPENSATION CLAIMS		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	
Timeliness of Delivery or Performance	5 4 3 2 1	
Business Relations	5 4 3 2 1	
Customer Satisfaction	5 4 3 2 1	
Cost Control	5 4 3 2 1	
Average Score	20	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes ☒ No ☐		



RFP Evaluation Summary
Workers' Compensation Claims Administration Services
RFP # 022-0910

Name of Vendor	Evaluation Pis Total	Ranking (1,2,3, etc)	Comments
CCMSI	84.7	1	
CCMI	52.7	3	
Gallagher Bassett	58.7	2	



RFP Evaluation Summary
Workers' Compensation Claims Administration Services
RFP # 22

Name of Vendor	Evaluation Pls Total	Ranking (1,2,3, etc)	Comments
CCMSI	87	1	
CCMI	54	3	
Gallagher Bassett	59	2	



Evaluation Form Workers' Compensation Claims Administration Services

RFP Number 22

Name of Vendor CCM SI

Criteria	Weight	Evaluation	Comments
Meets Overall RFP Requirements	25 Pts		
- Provided 6 copies of written proposal & CD - Attention to details of RFP - Overall Professionalism - Knowledge of Education Field - Creativity	25		
Total Price and Cost Effectiveness	40 Pts		
- Appropriate for Services Provided - Adequacy of Documentation of Cost - Cost within Budgetary Constraints	40		
Prior Working Relationship with the District	10 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work - Prior Work Completed for other School Districts	8		
Vendor's Experience and Demonstrated Expertise	10 Pts		
- Expertise in Education Field - Experience and Depth of Proposed Team - Professionalism	9		
M/WBE Participation	10 Pts		
- Documents M/WBE Participation - Meets District Goals	0		
P Card	5 Pts		
- Will accept P Card for payment	5		
Total Evaluation	100 Pts		



Evaluation Form Workers' Compensation Claims Administration Services

RFP Number 22

Name of Vendor CCM

Criteria	Weight	Evaluation	Comments
Meets Overall RFP Requirements	25 Pts		
- Provided 6 copies of written proposal & CD - Attention to details of RFP - Overall Professionalism - Knowledge of Education Field - Creativity	25		
Total Price and Cost Effectiveness	40 Pts		
- Appropriate for Services Provided - Adequacy of Documentation of Cost - Cost within Budgetary Constraints	23		
Prior Working Relationship with the District	10 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work - Prior Work Completed for other School Districts	0		
Vendor's Experience and Demonstrated Expertise	10 Pts		
- Expertise in Education Field - Experience and Depth of Proposed Team - Professionalism	6		
M/WBE Participation	10 Pts		
- Documents M/WBE Participation - Meets District Goals	0		
P Card	5 Pts		
- Will accept P Card for payment	0		
Total Evaluation	100 Pts		



Evaluation Form Workers' Compensation Claims Administration Services

RFP Number 22

Name of Vendor Gallagher Bassett

Criteria	Weight	Evaluation	Comments
Meets Overall RFP Requirements	25 Pts		
- Provided 6 copies of written proposal & CD - Attention to details of RFP - Overall Professionalism - Knowledge of Education Field - Creativity	25		
Total Price and Cost Effectiveness	40 Pts		
- Appropriate for Services Provided - Adequacy of Documentation of Cost - Cost within Budgetary Constraints	21		
Prior Working Relationship with the District	10 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work - Prior Work Completed for other School Districts	4		
Vendor's Experience and Demonstrated Expertise	10 Pts		
- Expertise in Education Field - Experience and Depth of Proposed Team - Professionalism	9		
M/WBE Participation	10 Pts		
- Documents M/WBE Participation - Meets District Goals	0		
P Card	5 Pts		
- Will accept P Card for payment	0		
Total Evaluation	100 Pts		



RFP Evaluation Summary
Workers' Compensation Claims Administration Services
RFP # 22

Name of Vendor	Evaluation Pis Total	Ranking (1,2,3, etc)	Comments
CCMSI	84	1	
CCMI	47	3	
Gallagher Bassett	57	2	



Evaluation Form Workers' Compensation Claims Administration Services RFP Number

Name of Vendor CCM

Criteria	Weight	Evaluation	Comments
Meets Overall RFP Requirements	25 Pts		
- Provided 6 copies of written proposal & CD - Attention to details of RFP - Overall Professionalism - Knowledge of Education Field - Creativity		25	
Total Price and Cost Effectiveness	40 Pts		
- Appropriate for Services Provided - Adequacy of Documentation of Cost - Cost within Budgetary Constraints		20	
Prior Working Relationship with the District	10 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work - Prior Work Completed for other School Districts		0	
Vendor's Experience and Demonstrated Expertise	10 Pts		
- Expertise in Education Field - Experience and Depth of Proposed Team - Professionalism		30 Satisfactory	
M/WBE Participation	10 Pts		
- Documents M/WBE Participation - Meets District Goals		0	
P Card	5 Pts		
- Will accept P Card for payment			
Total Evaluation	100 Pts		



Evaluation Form Workers' Compensation Claims Administration Services

RFP Number

Name of Vendor CCSI

Criteria	Weight	Evaluation	Comments
Meets Overall RFP Requirements	25 Pts		
- Provided 6 copies of written proposal & CD - Attention to details of RFP - Overall Professionalism - Knowledge of Education Field - Creativity	25 Pts	85	
Total Price and Cost Effectiveness	40 Pts		
- Appropriate for Services Provided - Adequacy of Documentation of Cost - Cost within Budgetary Constraints	40 Pts	40	
Prior Working Relationship with the District	10 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work - Prior Work Completed for other School Districts	10 Pts	8	
Vendor's Experience and Demonstrated Expertise	10 Pts		
- Expertise in Education Field - Experience and Depth of Proposed Team - Professionalism	10 Pts	80	
M/WBE Participation	10 Pts		
- Documents M/WBE Participation - Meets District Goals	10 Pts	0	
P Card	5 Pts		
- Will accept P Card for payment	5 Pts		
Total Evaluation	100 Pts	80	

450/10



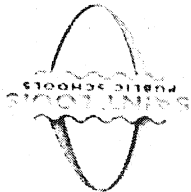
Evaluation Form Workers' Compensation Claims Administration Services

RFP Number

Name of Vendor Gallagher Bassett

Criteria	Weight	Evaluation	Comments
Meets Overall RFP Requirements	25 Pts		
- Provided 6 copies of written proposal & CD - Attention to details of RFP - Overall Professionalism - Knowledge of Education Field - Creativity		25	
Total Price and Cost Effectiveness	40 Pts		
- Appropriate for Services Provided - Adequacy of Documentation of Cost - Cost within Budgetary Constraints		20	
Prior Working Relationship with the District	10 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work - Prior Work Completed for other School Districts		4	
Vendor's Experience and Demonstrated Expertise	10 Pts		
- Expertise in Education Field - Experience and Depth of Proposed Team - Professionalism		8	
M/WBE Participation	10 Pts		
- Documents M/WBE Participation - Meets District Goals		0	
P Card	5 Pts		
- Will accept P Card for payment		0	
Total Evaluation	100 Pts	59	

45
12



RFP Evaluation Summary
Workers' Compensation Claims Administration Services
RFP #

Name of Vendor	Evaluation Pts Total	Ranking (1,2,3, etc)	Comments
CCMSI	83	1	
CCMI	57	3	
Gallagher Bassett	60	2	

JPL



Workers' Compensation Claims Administration Services RFP Number

Name of Vendor
Gallagher Bassett

Criteria	Weight	Evaluation	Comments
Meets Overall RFP Requirements	25 Pts		
- Provided 6 copies of written proposal & CD - Attention to details of RFP - Overall Professionalism - Knowledge of Education Field - Creativity		25	
Total Price and Cost Effectiveness	40 Pts		
- Appropriate for Services Provided - Adequacy of Documentation of Cost - Cost within Budgetary Constraints		20	
Prior Working Relationship with the District	10 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work - Prior Work Completed for other School Districts		5	
Vendor's Experience and Demonstrated Expertise	10 Pts		
- Expertise in Education Field - Experience and Depth of Proposed Team - Professionalism		10	
M/W/BE Participation	10 Pts		
- Documents M/W/BE Participation - Meets District Goals		0	
P Card	5 Pts		
- Will accept P Card for payment		0	
Total Evaluation	100 Pts		



Evaluation Form
Workers' Compensation Claims Administration Services
RFP Number

Name of Vendor CCM

Criteria		Weight	Evaluation	Comments
Meets Overall RFP Requirements	- Provided 6 copies of written proposal & CD	25 Pts	25	
	- Attention to details of RFP - Overall Professionalism - Knowledge of Education Field - Creativity			
Total Price and Cost Effectiveness		40 Pts	25	
- Appropriate for Services Provided - Adequacy of Documentation of Cost - Cost within Budgetary Constraints				
Prior Working Relationship with the District		10 Pts	2	
- Prior Work Completed for the District - Level of Performance on Prior Work - Prior Work Completed for other School Districts				
Vendor's Experience and Demonstrated Expertise		10 Pts	5	
- Expertise in Education Field - Experience and Depth of Proposed Team - Professionalism				
M/WBE Participation		10 Pts	0	
- Documents M/WBE Participation - Meets District Goals				
P Card		5 Pts	0	
- Will accept P Card for payment				
Total Evaluation		100 Pts		



Evaluation Form
Workers' Compensation Claims Administration Services
RFP Number
CCMSI

Name of Vendor		CCMSI	
Criteria	Weight	Evaluation	Comments
Meets Overall RFP Requirements	25 Pts		
- Provided 6 copies of written proposal & CD - Attention to details of RFP - Overall Professionalism - Knowledge of Education Field - Creativity		25	
Total Price and Cost Effectiveness	40 Pts		
- Appropriate for Services Provided - Adequacy of Documentation of Cost - Cost within Budgetary Constraints		40	
Prior Working Relationship with the District	10 Pts		
- Prior Work Completed for the District - Level of Performance on Prior Work - Prior Work Completed for other School Districts		7	
Vendor's Experience and Demonstrated Expertise	10 Pts		
- Expertise in Education Field - Experience and Depth of Proposed Team - Professionalism		8	
M/WBE Participation	10 Pts		
- Documents M/WBE Participation - Meets District Goals		0	
P Card	5 Pts		
- Will accept P Card for payment		3	
Total Evaluation	100 Pts		



SAINT LOUIS PUBLIC SCHOOLS

Date: April 7, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Sharonica Hardin, Chief Human Resource Officer

VENDOR SELECTION METHOD:

☒	RFP/Bid	015-0910
☐	Sole Source	
☐	Contract Renewal	Previous Bd. Res. #
☐	Ratification	

Agenda Item: ☐
Information: ☐
Conference: ☐
Action: ☒

06-24-002

SUBJECT:

To approve the contract with Automated Data Processing, Inc. (ADP) as the vendor of choice for enrollment and eligibility services, FSA/Section 125 administration, and COBRA administration. The contract will be for the period July 1, 2010 to June 30, 2011 for a cost not to exceed \$322,953.00. The contract will contain an option to renew for two additional years pending funding availability and SAB approval.

BACKGROUND:

Six vendors responded to RFP 015-0910 including the incumbent, and ADP is the selected vendor. The evaluation summary is attached. ADP will begin the transition to take over all the services detailed above on July 1. Due to the complexity of the transition and the number of data feeds required, the transition will not be complete until December 1, at which time ADP will take over full responsibility for all services.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	154	MSIP:	5.1
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FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	110 - 2832 - 6319 - 990 - 00	GOB	Requisition #:	
Amount:	\$ 322,953.00		Requisition #:	
Fund Source:	- - - - -		Requisition #:	
Amount:				
Fund Source:	- - - - -			
Amount:				
Cost not to Exceed:	\$ 322,953.00	☒	Pending Funding Availability	Vendor #: 600011173

Department: Human Resources

Requestor:

Patricia Canada

Sharonica Hardin

Sharonica Hardin, Chief Human Resource Officer

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr/ Kelvin R. Adams, Superintendent

On-line Enrollment Services

Vendor	Q1	Q2	Q3	Q4	Q5	Overall Avg. Score
FBMC	10.32	0	13.13	17.5	9	49.95
ADP	15.11	0	12.2	14.5	8.7	50.51

ADP chosen as vendor of choice for dependent audit and on-line enrollment. ADP offers a better performance guarantee than any of the other vendors for Dependent audit. ADP also score slightly higher than FBMC for the on-line enrollment and will provide better performance guarantee if both RFP's are awarded.

While Chapman Kelly scored higher, it does not offer the performance guarantee provided by ADP

ADP has significantly more experience in providing on-line enrollment services. FBMC when originally awarded SLPS contract did not have an on-line enrollment services, all work was performed by paper, therefore making SLPS its test case.

[illegible]

St. Louis Public Schools **Enrollment Services / COBRA / FSA RFP Response Analysis - Pricing Evaluation** **Proposed Start Date: July 1, 2010**

Updated 3.2.2010

Service Provided:	Current Fees	FBMC	Next Generation	benefitsolver	Meritain	ADP	Secova
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Pricing per Eligible Employee:	Eligible	3,715	\$2.78	Included	\$0.50	Included	\$0.60
Full Section 125 Administration							
Flexible Spending Accounts (PPM)	127	Included	Included	Included	\$6.95	Included	\$3.50
COBRA / HIPAA Admin	3,715	\$0.275	\$0.35	Included	\$1.10	See Below	Included
Enrollments	3,715	\$0.60	\$0.80	Included	\$3.75	Included	\$7.95
Call Center	3,715	Included	Included	See Below	Included	Included	Included
Enrollment Materials	3,715	\$0.17	\$0.20				
Unit Pricing:	Units						
COBRA Qualifying Events (per month)	25	Included	Included	Included	\$1.75	Included	\$31
FMLA / LOA Direct Billing (per month)	60	Included	Included	Included	\$2.50	Included	\$5.75
Open Enrollment COBRA Packets (each)	34	Included	Included	Included	\$9.25	Included	\$25
Enrollment Packets (annual for 4,000)	1	Included	Included	Included	\$17,000	Included	\$12,940
Postage for all mailings (2010 actual)	1	\$7,053	\$7,053	Included	\$7,053	Included	\$7,053
Implementation Fee:	1	\$0	\$0	Included	\$18,750	Included	\$97,500
Estimated Annual Cost:	\$177,571	\$191,168	\$226,579	\$238,525	\$250,658	\$322,953	\$490,131
Annual Increase from Current:	n/a	\$13,597	\$49,008	\$60,954	\$73,086	\$145,382	\$312,560
Percent Change from Current:	n/a	7.7%	27.6%	34.3%	41.2%	81.9%	176.0%

Future Costs:	Current Fees	FBMC	Next Generation	benefitsolver	Meritain	ADP	Secova
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Renewal / Annual Fees:	n/a	n/a	\$8,000	None Provided	None Provided	\$45,784	\$35,395
Estimated Annual Cost for 2011-2012:	Same as 2010	Same as 2010	Same as 2010	Same as 2010	Same as 2010	Same as 2010	Same as 2010
Estimated Annual Cost for 2012-2013:	2010/11 Fee + CPI	2012 Fee + CPI	Not Provided	Not Provided	Not to exceed +7%	Not Provided	Not Provided
Estimated Annual Cost for 2013-2014:	2013 Fee + CPI	2012 Fee + CPI	Not Provided	Not Provided	Not Provided	Not Provided	Not Provided
Estimated Annual Cost for 2014-2015:							

Additional / Optional Pricing:	Current Fees	FBMC	Next Generation	benefitsolver	Meritain	ADP	Secova
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Custom Reporting	\$100/hour	\$85/hour	None Expected	\$150/hour	\$150/hour	Ad hoc included	\$50/hour
Custom Programming	\$100/hour	\$85/hour	None Expected	\$150/hour	\$150/hour	Not indicated	\$50/hour
FSA Debit Card	n/a	\$0.02 PPM	Included	\$1.50 PPM	Fee with Card \$6.20	Included	Included

Notes:							
Eligible counts per the 1/4/2010 FBMC invoice; FSA counts provided by Karen; Number of COBRA packets for 2010 enrollment provided by FBMC; Postage amount is estimated base on figured provided by FBMC on 2/10/2010.							
1) Pricing above reflects a 3-year contract; if shorter arrangement is elected higher implementation fees apply. 2) The group can opt to pay a fee of \$9,600 instead of \$0.20 PPM for enrollment book printing.							
1) Annual Max Call Center Minutes apply; 2) Verification Service fee of \$15 per event is not included above.							
ASO medical, not just many answers tied to eligibility, not sure they understand the full scope of services required.							
Detailed pricing proposal not provided; Questionnaire responses reflected							
Price includes dependent audit							



SAINT LOUIS PUBLIC SCHOOLS

Date: April 7, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Sharonica Hardin, Chief Human Resource Officer

VENDOR SELECTION METHOD:

☐	RFP/Bid	
☐	Sole Source	
☒	Contract Extension	Previous Bd. Res. # 11-19-09-03
☐	Ratification	

Agenda Item:
Information:
Conference:
Action:

☐	☐	☐	☒
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06-24-10-03

SUBJECT:

To approve a contract extension with Fringe Benefits Management Company (FBMC) to provide enrollment and eligibility services, FSA/Section 125 administration, and COBRA administration for the period July 1, 2010 to January 31, 2011 at a cost not to exceed \$164,102.00. FBMC will administer the open enrollment period for benefits in October and the data feeds in November as Automated Data Processing, Inc. (ADP) transitions into this role.

BACKGROUND:

The extension is being requested to ensure an orderly transition of services from FBMC to ADP effective January 1, 2011. The parallel operation in November and December will ensure that the transition is seamless and that there is no impact on services to the District's employees.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	154	MSIP:	5.1
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FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	110	-	2832	-	6319	-	990	-	00	GOB	Requisition #:	
Amount:	\$	164,102.00									Requisition #:	
Fund Source:	-	-	-	-	-	-	-	-	-	-	Requisition #:	
Amount:												
Fund Source:	-	-	-	-	-	-	-	-	-	-	Requisition #:	
Amount:												
Cost not to Exceed:	\$	164,102.00	☒	Pending Funding Availability	Vendor #:	600012681						

Department: Human Resources

Requestor: Patricia Canada

Sharonica Hardin, Chief Human Resource Officer

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: May 20, 2010
Dept / School: Human Resources		Reported By: Patricia Canada
Vendor: Fringe Benefits Management Company		Vendor #: 600012681
Contract # / P.O. #:		Contract Name: Benefits Consulting Services
Contract Amount: \$ 202,000		Award Date: 11/19/2009
Purpose of Contract (Brief Description): To provide benefits administrative services.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 + 2 1	
Timeliness of Delivery or Performance	5 4 3 + 2 1	
Business Relations	5 4 3 + 2 1	
Customer Satisfaction	5 4 3 + 2 1	
Cost Control	5 4 3 + 2 1	
Average Score	3.0	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report

Identify if this the final report or a quarterly report (3 months)

Report Date

the date the report is prepared

Department

Indicate the name of the reporting department

Reported By

Please sign your name

Vendor

Enter the vendor's name

Vendor Number

Enter the vendor's assigned number

Contract # / PO #

Enter the assigned contract # or the purchase order # for the goods or Services being reported

Contract Name

This the official name used when the contract was solicited

Contract Amount

The total dollar value of the contract: the amount listed on the Board Resolution

Award Date

Enter the date that the Board approved this contract

Contract Description

Provide a brief description of the work being done under the contract

Performance Ratings

In the comment column provide the rationale for the rating you give.

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



SAINT LOUIS PUBLIC SCHOOLS

Date: May 20, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Sharonica Hardin, Chief Human Resource Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Ratification
- Previous Bd. Res. #: _____

Agenda Item: 06-24-10-04
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract renewal with the University of Missouri-Columbia(MU)/Missouri Partnership for Educational Renewal (MPER) membership fee from July 1, 2010 - June 30, 2011 in an amount not to exceed \$103,950.

BACKGROUND:

CSIP Goal #1 - Through this partnership, SLPS has benefitted through the variety of opportunities provided by MPER. An outline of the various opportunities is contained in additional support documentation. The most positively fiscal opportunity in which we participate in is the MU Fellows Program, which results in a positive cash flow of approximately \$11,000 per site. There will be three buildings participating in the MU Fellows Program for the 2010-11 school year. Additional information regarding the MU fellows Program is provided in the support documentation. Participation in the various opportunities offered by MPER assist the District's efforts as indicated in CSIP Goal #1.

CSIP: Goal 1: Performance Row: 4 MSIP: 9.1.2

FUNDING SOURCE: (ex: 110 Fund Type - 2218 Function- 6411 Object Code - 111 Location Code - 00 Project Code)

Fund Source: 110-2832-990-00-110-6319	Requisition #:
Amount: \$103,950.00	
Fund Source:	Requisition #:
Amount:	
Fund Source:	Requisition #:
Amount:	
Cost not to Exceed: \$103,950.00	Vendor #: 6000000954
☒ Pending Funding Availability	

Department: Human Resources

Requestor: Sharonica Hardin

Sharonica Hardin
Sharonica Hardin, Chief Human Resource Officer

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

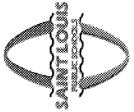
Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Request for Contract Renewal Form

Date of Submittal:
May 24, 2010
Name of Department Head submitting Request: Sharonica Hardin, Chief Human Resource Officer
Name of Contract: MPER (Missouri Partnership for Educational Renewal)
Purpose of Contract: SLPS has been a member of MU Partnership Educational Renewal since 1999. MPER was created to form a collaborative alliance between local education agencies and the UM-Columbia with a focus on school reform & professional development support for reform.
Are there changes versus prior year contract ☒ Yes ☐ No
If Yes explain Changes: Reduction in cost
Total Cost of Contract (estimated cost of expenses inclusive): \$103,950.00
Vendor Name: MPER
Vendor Number: 600000954
Start Date of Contract: July 1, 2010
Expiration Date of Contract: June 30, 2011
Department Responsible for Vendor Performance Monitoring: Human Resources
Approved ☐ Disapproved ☐ Date:
Superintendent Signature

Please attach the Vendor Performance Report and Proposed Contract



Vendor Performance Report

Type of report: Final ☐ Quarterly ☐		Report Date: May 17, 2010
Dept / School: Human Resources		Reported By: Sharonica Hardin
Vendor: MPER		Vendor #: 600009543
Contract # / P.O./ #: TBD		Contract Name: MU Partnership for Edu Renewal
Contract Amount: \$ 103,950.00		Award Date: July 1, 2010
Purpose of Contract (Brief Description): St. Louis Public Schools has been a member of MU Partnership for Educational Renewal (MPER) since 1999. MPER was created to form a collaborative alliance between local education agencies and the University of Missouri-Columbia with a focus on school reform and professional development support for reform.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	
Timeliness of Delivery or Performance	5 4 3 2 1	
Business Relations	5 4 3 2 1	
Customer Satisfaction	5 4 3 2 1	
Cost Control	5 4 3 2 1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		

UNIVERSITY OF MISSOURI SPONSORED ACTIVITY CONTRACT*

Date: _____

Contract Number: _____

Quantity	Unit Description	Unit Cost (from approved price list)	Extended Price
6	Teaching Fellows for 2010 – 2011	\$17,325	\$103,950.00
Total Cost			\$103,950.00

Are Federal funds (directly or flow through) to be used to pay for this contract? No If yes, what is the CFDA number? _____

1. This contract is entered by and between St. Louis City School District, (hereinafter "Sponsor") and The Curators of the University of Missouri on behalf of the MU Partnership for Educational Renewal Office and the College of Education (hereinafter "University").
2. Contract period shall begin on July 1, 2010 and end on June 30, 2011.
3. Ownership of intellectual property resulting from this contract will vest with University and be maintained in accordance with University policies.
4. The relation of University to Sponsor shall be that of an independent contractor. University shall have no authority to bind Sponsor for any obligation or expense not specifically stated in this contract. University shall have no authority to represent itself as an agent of Sponsor.
5. For purposes of this Agreement, the term "Confidential Information" shall mean all written or orally transmitted information, which the disclosing party shall deem to be confidential and proprietary, including but not limited to data, know-how, technical and non-technical materials, and specifications which the disclosing party has delivered to the receiving party pursuant to this Agreement and which shall be marked as "Confidential" or by some similar designation. Both University and Sponsor shall maintain and protect such Confidential Information in a manner no less stringent than it would maintain its own confidential and proprietary information and shall use the Confidential Information only for the purposes contemplated under this Agreement. The preceding obligations of nondisclosure and limitations of use shall not apply to the extent that the receiving party can demonstrate that the Confidential Information (a) was in its possession or control at the time of disclosure, (b) is or becomes public knowledge through no fault or omission of the receiving party, (c) is lawfully obtained from a third party having a legal right to disclose such information, (d) is independently developed without reference to the discloser's Confidential Information, or (e) is required by law to be disclosed. In the event the Confidential Information is disclosed orally or visually, it shall be reduced to writing or other tangible form and identified as "Confidential" or a similar designation and delivered to the receiving party within thirty (30) days from the date of disclosure; during such thirty (30) day period, the receiving party shall treat such information as "Confidential Information." The obligations of nondisclosure and limitation of use shall terminate five (5) years from the Beginning Date of this Agreement.
6. Any publicity release mentioning contract activities shall reference Sponsor. Any publications, including audiovisual items, produced with contract funds and/or reporting data from contract shall give credit to the contract and Sponsor.
7. Either party may terminate this contract at any time, with or without cause, upon thirty (30) days written notice. In the event of termination, University shall be paid only for work satisfactorily completed and accepted by Sponsor and for all noncancellable obligations incurred prior to the date of termination.
8. University shall comply with all applicable provisions of Federal and State laws and regulations relating to the activities conducted hereunder.
9. University shall retain all books, records, and other documents relevant to this contract for a period of two (2) years after final payment or completion of an audit, whichever is later. University shall allow authorized representatives of Sponsor, State, and Federal Government to inspect these records upon request with appropriate notice. University shall comply with requirements of OMB Circular A-133, OMB Circular A-21, and Federal Cost Accounting Standards. University shall return to Sponsor any funds finally disallowed in an audit of this contract.
10. Paragraphs 3, 5, 6, and 9 shall survive expiration or termination of this Agreement.

11. This contract is a fixed unit price contract. Notwithstanding any other payment provision of this contract, if University fails to submit reports when due, or fails to perform required work or services, Sponsor may withhold payment or reject invoices under this contract until reports are submitted or required work or services performed, whichever is applicable, unless the failure is due to causes beyond the control of University. University shall bill Sponsor semiannually. Sponsor shall pay invoices within 30 days of receipt.

Billing shall be: _____
OR _____
_____ paper addressed to:

THIS CONTRACT EXPRESSES THE COMPLETE AGREEMENT OF THE PARTIES AND SHALL SUPERSEDE ALL PREVIOUS COMMUNICATIONS, REPRESENTATIONS OR AGREEMENTS, EITHER VERBAL OR WRITTEN, BETWEEN THE PARTIES PERTAINING TO THE SUBJECT MATTER OF THIS CONTRACT. PERFORMANCE SHALL BE GOVERNED SOLELY BY THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT AS INTERPRETED UNDER THE LAWS OF THE STATE OF MISSOURI. BY SIGNING BELOW, UNIVERSITY AND SPONSOR AGREE TO ALL TERMS AND CONDITIONS SET FORTH IN THIS CONTRACT. THIS CONTRACT BECOMES FULLY EXECUTED ON THE DATE OF THE LATEST OF THE THREE SIGNATURES REQUIRED BELOW.



UNIVERSITY PROGRAM SIGNATURE

PRINTED NAME/TITLE
Michael Pullis, Co-Director
MU Partnership for Educational Renewal

DATE _____

AUTHORIZED SPONSOR SIGNATURE

PRINTED NAME/TITLE
Dr. Kelvin Adams, Superintendent
St. Louis City School District

DATE 5/19/2010

Pending Board approval

AUTHORIZED UNIVERSITY SIGNATURE

PRINTED NAME/TITLE
Office of Sponsored Program Administration

DATE _____

*This contract form is usable only for approved rates of authorized Service Operations with a currently approved rate schedule.

**2010 - 2011
MU PARTNERSHIP FOR EDUCATIONAL RENEWAL
MU Teaching Fellowship Program
Agreement**

University of Missouri
College of Education
and
St. Louis City School District

The University of Missouri College of Education, hereinafter referred to as the University, and the St. Louis City School District, hereinafter referred to as the District, hereby enter into an agreement for the MU Teaching Fellowship Program.

The agreement is for a 12 month period beginning July 1, 2010. This agreement will be reviewed at the conclusion of the year to gain continued approval of the appropriate officials of the District and the University. The Agreement can be amended by mutual agreement of both parties.

As part of the Agreement, the University agrees to the following:

1. Provide the District with 6 teaching fellows who have completed a Bachelor's Degree and hold a valid Missouri teaching certificate.
2. Screen and recommend teaching fellows based on the standards published in the MU application form.
3. Provide and be responsible for all financial considerations associated with the teaching fellow contract.
4. Teaching fellows are assigned or reassigned at the discretion of the District.
5. Require each teaching fellow to sign an MU contract that declares the role of teaching fellow to be a one-year assignment with no presumption of employment with the District either during or following the term of the fellowship.
6. Participate in the coordination of the Teaching Fellowship Program.
7. Provide teaching fellows the option to purchase student health insurance.

As part of the Agreement, the District agrees to the following:

1. Financial arrangements for the 2010 - 2011 agreement are:
 - a.) the District agrees to pay the University of Missouri \$17,325 per teaching fellow selected for the 2010 – 2011 school year;
 - b.) the payments will be made per paragraph 11 of the University of Missouri Sponsored Activity;
 - c.) payments will be made to the University of Missouri;
2. Provide the University with the names of mentor teachers, one (1) mentor teacher for each two (2) teaching fellows unless other agreements are made. Each mentor teacher will provide induction assistance to two teaching fellows per year.
3. Provide a full-time classroom placement for each teaching fellow.
4. Classroom assignments for the teaching fellows will be determined by the District.
5. Provide a contact person within the District for the Teaching Fellowship Program.

As part of this Agreement, the District and the University mutually agree to the following:

1. Teaching fellows will be governed by the approved school calendar for teachers in rendering services to the District.
2. Teaching fellows will be provided with the same absence privileges as provided for District teachers. The District pays for the substitute teachers.
3. Duty assignments for mentor teachers will be mutually determined by the District and the University, with time allotments approximately as follows:
 - 33% - provide induction assistance to two teaching fellows
 - 33% - responsibilities assigned by the Districts
 - 33% - responsibilities assigned by the University

4. While assigned to the District, all teaching fellows shall be accountable to the District to abide by all district rules, policies, and procedures as deemed applicable by the District. Any teaching fellow does not abide by District rules, policies, procedures, or meet performance expectations in the judgment of the supervising principal may be released by the District to the University.
5. Teaching Fellows are not employees of the District and accordingly, the District is not responsible for payment of any wages or any benefits or any employment tax for any teaching fellows placed in the District as part of the program.
6. Teaching Fellows will not be assigned to an extracurricular position that has recurring responsibilities that interfere with participation in the Teaching Fellowship Program (ex. coaching, club sponsoring.)
7. To the extent permitted by Missouri law and without waiving sovereign immunity, the University agrees to assume responsibility for all claims, demands, and suits against the District either (1) brought by a teaching fellow, or (2) brought by a third party as a result of the conduct of a teaching fellow, unless the claim, demand, or suit is caused by the negligence of District employees.

This agreement is executed on July 1, 2010.

For the St. Louis City School District

For the MU Partnership
Educational Renewal



Superintendent of Schools

Co-Director

Board of Education Representative

St. Louis City School District

Mason Elementary School	Crane , Jessica	5th grade
Mason Elementary School	Watson , Harmony	2nd grade
Patrick Henry Elementary School	Munzlinger , Amanda	2nd grade
Patrick Henry Elementary School	Zoellner , Lindsey	1st grade
Stix Early Childhood Center	Hammock , Valerie	Kindergarten
Stix Early Childhood Center	Lomax , Jaime	1st or 2nd grade

Teaching Fellow Agreement

University of Missouri College of Education,
MU Teaching Fellow,

and

St. Louis City School District

Jessica Leeann Crane agrees to accept a Teaching Fellow position with the College of Education, University of Missouri, and the **St. Louis City School District** for the **2010-2011** academic year.

The Teaching Fellow will enroll in a graduate program in the College of Education leading to a Master's degree with emphasis in Learning and Instruction. The Teaching Fellow will be enrolled in courses approved for the MU Teaching Fellowship Program and must maintain at least a 3.000 grade point average. A stipend of \$13,080 will be paid monthly over 12 months beginning **August, 2010** to the Teaching Fellow. In addition, the University of Missouri will pay the Teaching Fellow's tuition for up to 33 graduate credit hours.

The undersigned Teaching Fellow, as part of his/her graduate training, agrees to serve for the **2010-2011** school year in a classroom assigned by the **St. Louis City School District**. The Teaching Fellows will serve as a responsible member of the staff of the assigned school under the direct authority and/or supervision of the school principal and will attend all required school and/or District meetings, including orientation. The Teaching Fellow will also receive supplementary supervision and guidance, provided and arranged by the Teaching Fellowship Program. The Teaching Fellow will not be assigned to an extracurricular position that has recurring responsibilities that interfere with participation in the Teaching Fellowship Program.

The undersigned Teaching Fellow agrees to hold a valid Professional Missouri Teaching Certificate and understands that the Teaching Fellow position is a one-year terminal appointment with no presumption of employment or tenure in the **St. Louis City School District**.

The undersigned Teaching Fellow will maintain a cumulative GPA of 3.000 or better to remain in good academic standing according to graduate school policies found in the Graduate School Catalog. If the Teaching Fellow drops below the required 3.000 GPA and is placed on probation, the Teaching Fellow will lose his/her tuition fee waiver and will be responsible for all fees associated with the graduate coursework until the Teaching Fellow is removed from probation.

Further, if for any reason the Teaching Fellow fails to complete the entire program, he/she will reimburse the University of Missouri for stipend and tuition as mutually determined by the **St. Louis City School District** and the University of Missouri. The Teaching Fellow agrees not to seek regular employment for the **2010-2011** academic year.

We, the undersigned, accept the Teaching Fellow Agreement as stated above.

4/20/2010
Date

Jessica Leeann Crane
Signature of MU Teaching Fellow

Date

Signature of District Representative

Date

Signature of Co-Director of MPER

Teaching Fellow Agreement

University of Missouri College of Education,
MU Teaching Fellow,

and

St. Louis City School District

Jessica Leeann Crane agrees to accept a Teaching Fellow position with the College of Education, University of Missouri, and the **St. Louis City School District** for the **2010-2011** academic year.

The Teaching Fellow will enroll in a graduate program in the College of Education leading to a Master's degree with emphasis in Learning and Instruction. The Teaching Fellow will be enrolled in courses approved for the MU Teaching Fellowship Program and must maintain at least a 3.000 grade point average. A stipend of \$13,080 will be paid monthly over 12 months beginning **August, 2010** to the Teaching Fellow. In addition, the University of Missouri will pay the Teaching Fellow's tuition for up to 33 graduate credit hours.

The undersigned Teaching Fellow, as part of his/her graduate training, agrees to serve for the **2010-2011** school year in a classroom assigned by the **St. Louis City School District**. The Teaching Fellows will serve as a responsible member of the staff of the assigned school under the direct authority and/or supervision of the school principal and will attend all required school and/or District meetings, including orientation. The Teaching Fellow will also receive supplementary supervision and guidance, provided and arranged by the Teaching Fellowship Program. The Teaching Fellow will not be assigned to an extracurricular position that has recurring responsibilities that interfere with participation in the Teaching Fellowship Program.

The undersigned Teaching Fellow agrees to hold a valid Professional Missouri Teaching Certificate and understands that the Teaching Fellow position is a one-year terminal appointment with no presumption of employment or tenure in the **St. Louis City School District**.

The undersigned Teaching Fellow will maintain a cumulative GPA of 3.000 or better to remain in good academic standing according to graduate school policies found in the Graduate School Catalog. If the Teaching Fellow drops below the required 3.000 GPA and is placed on probation, the Teaching Fellow will lose his/her tuition fee waiver and will be responsible for all fees associated with the graduate coursework until the Teaching Fellow is removed from probation.

Further, if for any reason the Teaching Fellow fails to complete the entire program, he/she will reimburse the University of Missouri for stipend and tuition as mutually determined by the **St. Louis City School District** and the University of Missouri. The Teaching Fellow agrees not to seek regular employment for the **2010-2011** academic year.

We, the undersigned, accept the Teaching Fellow Agreement as stated above.

4/20/2010
Date

Jessica Leeann Crane
Signature of MU Teaching Fellow

Date

Signature of District Representative

Date

Signature of Co-Director of MPER

Teaching Fellow Agreement

University of Missouri College of Education,
MU Teaching Fellow,
and

St. Louis City School District

Valerie Christin Hammock agrees to accept a Teaching Fellow position with the College of Education, University of Missouri, and the **St. Louis City School District** for the **2010-2011** academic year.

The Teaching Fellow will enroll in a graduate program in the College of Education leading to a Master's degree with emphasis in Learning and Instruction. The Teaching Fellow will be enrolled in courses approved for the MU Teaching Fellowship Program and must maintain at least a 3.000 grade point average. A stipend of \$13,080 will be paid monthly over 12 months beginning **August, 2010** to the Teaching Fellow. In addition, the University of Missouri will pay the Teaching Fellow's tuition for up to 33 graduate credit hours.

The undersigned Teaching Fellow, as part of his/her graduate training, agrees to serve for the **2010-2011** school year in a classroom assigned by the **St. Louis City School District**. The Teaching Fellows will serve as a responsible member of the staff of the assigned school under the direct authority and/or supervision of the school principal and will attend all required school and/or District meetings, including orientation. The Teaching Fellow will also receive supplementary supervision and guidance, provided and arranged by the Teaching Fellowship Program. The Teaching Fellow will not be assigned to an extracurricular position that has recurring responsibilities that interfere with participation in the Teaching Fellowship Program.

The undersigned Teaching Fellow agrees to hold a valid Professional Missouri Teaching Certificate and understands that the Teaching Fellow position is a one-year terminal appointment with no presumption of employment or tenure in the **St. Louis City School District**.

The undersigned Teaching Fellow will maintain a cumulative GPA of 3.000 or better to remain in good academic standing according to graduate school policies found in the Graduate School Catalog. If the Teaching Fellow drops below the required 3.000 GPA and is placed on probation, the Teaching Fellow will lose his/her tuition fee waiver and will be responsible for all fees associated with the graduate coursework until the Teaching Fellow is removed from probation.

Further, if for any reason the Teaching Fellow fails to complete the entire program, he/she will reimburse the University of Missouri for stipend and tuition as mutually determined by the **St. Louis City School District** and the University of Missouri. The Teaching Fellow agrees not to seek regular employment for the **2010-2011** academic year.

We, the undersigned, accept the Teaching Fellow Agreement as stated above.

4/21/10
Date

Valerie Hammock
Signature of MU Teaching Fellow

Date

Signature of District Representative

Date

Signature of Co-Director of MPER

Teaching Fellow Agreement

University of Missouri College of Education,
MU Teaching Fellow,

and

St. Louis City School District

Valerie Christin Hammock agrees to accept a Teaching Fellow position with the College of Education, University of Missouri, and the **St. Louis City School District** for the **2010-2011** academic year.

The Teaching Fellow will enroll in a graduate program in the College of Education leading to a Master's degree with emphasis in Learning and Instruction. The Teaching Fellow will be enrolled in courses approved for the MU Teaching Fellowship Program and must maintain at least a 3.000 grade point average. A stipend of \$13,080 will be paid monthly over 12 months beginning **August, 2010** to the Teaching Fellow. In addition, the University of Missouri will pay the Teaching Fellow's tuition for up to 33 graduate credit hours.

The undersigned Teaching Fellow, as part of his/her graduate training, agrees to serve for the **2010-2011** school year in a classroom assigned by the **St. Louis City School District**. The Teaching Fellows will serve as a responsible member of the staff of the assigned school under the direct authority and/or supervision of the school principal and will attend all required school and/or District meetings, including orientation. The Teaching Fellow will also receive supplementary supervision and guidance, provided and arranged by the Teaching Fellowship Program. The Teaching Fellow will not be assigned to an extracurricular position that has recurring responsibilities that interfere with participation in the Teaching Fellowship Program.

The undersigned Teaching Fellow agrees to hold a valid Professional Missouri Teaching Certificate and understands that the Teaching Fellow position is a one-year terminal appointment with no presumption of employment or tenure in the **St. Louis City School District**.

The undersigned Teaching Fellow will maintain a cumulative GPA of 3.000 or better to remain in good academic standing according to graduate school policies found in the Graduate School Catalog. If the Teaching Fellow drops below the required 3.000 GPA and is placed on probation, the Teaching Fellow will lose his/her tuition fee waiver and will be responsible for all fees associated with the graduate coursework until the Teaching Fellow is removed from probation.

Further, if for any reason the Teaching Fellow fails to complete the entire program, he/she will reimburse the University of Missouri for stipend and tuition as mutually determined by the **St. Louis City School District** and the University of Missouri. The Teaching Fellow agrees not to seek regular employment for the **2010-2011** academic year.

We, the undersigned, accept the Teaching Fellow Agreement as stated above.

4/21/10

Date

Valerie Hammock

Signature of MU Teaching Fellow

Date

Signature of District Representative

Date

Signature of Co-Director of MPER

Teaching Fellow Agreement

University of Missouri College of Education,
MU Teaching Fellow,
and
St. Louis City School District

Jaime Rae Lomax agrees to accept a Teaching Fellow position with the College of Education, University of Missouri, and the **St. Louis City School District** for the **2010-2011** academic year.

The Teaching Fellow will enroll in a graduate program in the College of Education leading to a Master's degree with emphasis in Learning and Instruction. The Teaching Fellow will be enrolled in courses approved for the MU Teaching Fellowship Program and must maintain at least a 3.000 grade point average. A stipend of \$13,080 will be paid monthly over 12 months beginning **August, 2010** to the Teaching Fellow. In addition, the University of Missouri will pay the Teaching Fellow's tuition for up to 33 graduate credit hours.

The undersigned Teaching Fellow, as part of his/her graduate training, agrees to serve for the **2010-2011** school year in a classroom assigned by the **St. Louis City School District**. The Teaching Fellows will serve as a responsible member of the staff of the assigned school under the direct authority and/or supervision of the school principal and will attend all required school and/or District meetings, including orientation. The Teaching Fellow will also receive supplementary supervision and guidance, provided and arranged by the Teaching Fellowship Program. The Teaching Fellow will not be assigned to an extracurricular position that has recurring responsibilities that interfere with participation in the Teaching Fellowship Program.

The undersigned Teaching Fellow agrees to hold a valid Professional Missouri Teaching Certificate and understands that the Teaching Fellow position is a one-year terminal appointment with no presumption of employment or tenure in the **St. Louis City School District**.

The undersigned Teaching Fellow will maintain a cumulative GPA of 3.000 or better to remain in good academic standing according to graduate school policies found in the Graduate School Catalog. If the Teaching Fellow drops below the required 3.000 GPA and is placed on probation, the Teaching Fellow will lose his/her tuition fee waiver and will be responsible for all fees associated with the graduate coursework until the Teaching Fellow is removed from probation.

Further, if for any reason the Teaching Fellow fails to complete the entire program, he/she will reimburse the University of Missouri for stipend and tuition as mutually determined by the **St. Louis City School District** and the University of Missouri. The Teaching Fellow agrees not to seek regular employment for the **2010-2011** academic year.

We, the undersigned, accept the Teaching Fellow Agreement as stated above.

5-1-10

Date



Signature of MU Teaching Fellow

Date

Signature of District Representative

Date

Signature of Co-Director of MPER

Teaching Fellow Agreement

University of Missouri College of Education,
MU Teaching Fellow,
and
St. Louis City School District

Jaime Rae Lomax agrees to accept a Teaching Fellow position with the College of Education, University of Missouri, and the **St. Louis City School District** for the **2010-2011** academic year.

The Teaching Fellow will enroll in a graduate program in the College of Education leading to a Master's degree with emphasis in Learning and Instruction. The Teaching Fellow will be enrolled in courses approved for the MU Teaching Fellowship Program and must maintain at least a 3.000 grade point average. A stipend of \$13,080 will be paid monthly over 12 months beginning **August, 2010** to the Teaching Fellow. In addition, the University of Missouri will pay the Teaching Fellow's tuition for up to 33 graduate credit hours.

The undersigned Teaching Fellow, as part of his/her graduate training, agrees to serve for the **2010-2011** school year in a classroom assigned by the **St. Louis City School District**. The Teaching Fellows will serve as a responsible member of the staff of the assigned school under the direct authority and/or supervision of the school principal and will attend all required school and/or District meetings, including orientation. The Teaching Fellow will also receive supplementary supervision and guidance, provided and arranged by the Teaching Fellowship Program. The Teaching Fellow will not be assigned to an extracurricular position that has recurring responsibilities that interfere with participation in the Teaching Fellowship Program.

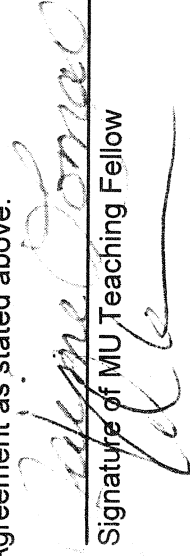
The undersigned Teaching Fellow agrees to hold a valid Professional Missouri Teaching Certificate and understands that the Teaching Fellow position is a one-year terminal appointment with no presumption of employment or tenure in the **St. Louis City School District**.

The undersigned Teaching Fellow will maintain a cumulative GPA of 3.000 or better to remain in good academic standing according to graduate school policies found in the Graduate School Catalog. If the Teaching Fellow drops below the required 3.000 GPA and is placed on probation, the Teaching Fellow will lose his/her tuition fee waiver and will be responsible for all fees associated with the graduate coursework until the Teaching Fellow is removed from probation.

Further, if for any reason the Teaching Fellow fails to complete the entire program, he/she will reimburse the University of Missouri for stipend and tuition as mutually determined by the **St. Louis City School District** and the University of Missouri. The Teaching Fellow agrees not to seek regular employment for the **2010-2011** academic year.

We, the undersigned, accept the Teaching Fellow Agreement as stated above.

5-1-10
Date


Signature of MU Teaching Fellow

Date

Signature of District Representative

Date

Signature of Co-Director of MPER

Teaching Fellow Agreement

University of Missouri College of Education,
MU Teaching Fellow,

and

St. Louis City School District

Amanda Kay Munzlinger agrees to accept a Teaching Fellow position with the College of Education, University of Missouri, and the **St. Louis City School District** for the **2010-2011** academic year.

The Teaching Fellow will enroll in a graduate program in the College of Education leading to a Master's degree with emphasis in Learning and Instruction. The Teaching Fellow will be enrolled in courses approved for the MU Teaching Fellowship Program and must maintain at least a 3.000 grade point average. A stipend of \$13,080 will be paid monthly over 12 months beginning **August, 2010** to the Teaching Fellow. In addition, the University of Missouri will pay the Teaching Fellow's tuition for up to 33 graduate credit hours.

The undersigned Teaching Fellow, as part of his/her graduate training, agrees to serve for the **2010-2011** school year in a classroom assigned by the **St. Louis City School District**. The Teaching Fellows will serve as a responsible member of the staff of the assigned school under the direct authority and/or supervision of the school principal and will attend all required school and/or District meetings, including orientation. The Teaching Fellow will also receive supplementary supervision and guidance, provided and arranged by the Teaching Fellowship Program. The Teaching Fellow will not be assigned to an extracurricular position that has recurring responsibilities that interfere with participation in the Teaching Fellowship Program.

The undersigned Teaching Fellow agrees to hold a valid Professional Missouri Teaching Certificate and understands that the Teaching Fellow position is a one-year terminal appointment with no presumption of employment or tenure in the **St. Louis City School District**.

The undersigned Teaching Fellow will maintain a cumulative GPA of 3.000 or better to remain in good academic standing according to graduate school policies found in the Graduate School Catalog. If the Teaching Fellow drops below the required 3.000 GPA and is placed on probation, the Teaching Fellow will lose his/her tuition fee waiver and will be responsible for all fees associated with the graduate coursework until the Teaching Fellow is removed from probation.

Further, if for any reason the Teaching Fellow fails to complete the entire program, he/she will reimburse the University of Missouri for stipend and tuition as mutually determined by the **St. Louis City School District** and the University of Missouri. The Teaching Fellow agrees not to seek regular employment for the **2010-2011** academic year.

We, the undersigned, accept the Teaching Fellow Agreement as stated above.

4/22/10
Date

Amanda Kay Munzlinger
Signature of MU Teaching Fellow

Date
Signature of District Representative

Date
Signature of Co-Director of MPER

Teaching Fellow Agreement

University of Missouri College of Education,
MU Teaching Fellow,
and
St. Louis City School District

Amanda Kay Munzinger agrees to accept a Teaching Fellow position with the College of Education, University of Missouri, and the **St. Louis City School District** for the **2010-2011** academic year.

The Teaching Fellow will enroll in a graduate program in the College of Education leading to a Master's degree with emphasis in Learning and Instruction. The Teaching Fellow will be enrolled in courses approved for the MU Teaching Fellowship Program and must maintain at least a 3.000 grade point average. A stipend of \$13,080 will be paid monthly over 12 months beginning **August, 2010** to the Teaching Fellow. In addition, the University of Missouri will pay the Teaching Fellow's tuition for up to 33 graduate credit hours.

The undersigned Teaching Fellow, as part of his/her graduate training, agrees to serve for the **2010-2011** school year in a classroom assigned by the **St. Louis City School District**. The Teaching Fellows will serve as a responsible member of the staff of the assigned school under the direct authority and/or supervision of the school principal and will attend all required school and/or District meetings, including orientation. The Teaching Fellow will also receive supplementary supervision and guidance, provided and arranged by the Teaching Fellowship Program. The Teaching Fellow will not be assigned to an extracurricular position that has recurring responsibilities that interfere with participation in the Teaching Fellowship Program.

The undersigned Teaching Fellow agrees to hold a valid Professional Missouri Teaching Certificate and understands that the Teaching Fellow position is a one-year terminal appointment with no presumption of employment or tenure in the **St. Louis City School District**.

The undersigned Teaching Fellow will maintain a cumulative GPA of 3.000 or better to remain in good academic standing according to graduate school policies found in the Graduate School Catalog. If the Teaching Fellow drops below the required 3.000 GPA and is placed on probation, the Teaching Fellow will lose his/her tuition fee waiver and will be responsible for all fees associated with the graduate coursework until the Teaching Fellow is removed from probation.

Further, if for any reason the Teaching Fellow fails to complete the entire program, he/she will reimburse the University of Missouri for stipend and tuition as mutually determined by the **St. Louis City School District** and the University of Missouri. The Teaching Fellow agrees not to seek regular employment for the **2010-2011** academic year.

We, the undersigned, accept the Teaching Fellow Agreement as stated above.

4/22/10
Date

Amanda Munzinger
Signature of MU Teaching Fellow

Date

Signature of District Representative

Date

Signature of Co-Director of MPER

Teaching Fellow Agreement

University of Missouri College of Education,
MU Teaching Fellow,
and
St. Louis City School District

Harmony Leeds Watson agrees to accept a Teaching Fellow position with the College of Education, University of Missouri, and the **St. Louis City School District** for the **2010-2011** academic year.

The Teaching Fellow will enroll in a graduate program in the College of Education leading to a Master's degree with emphasis in Learning and Instruction. The Teaching Fellow will be enrolled in courses approved for the MU Teaching Fellowship Program and must maintain at least a 3.000 grade point average. A stipend of \$13,080 will be paid monthly over 12 months beginning **August, 2010** to the Teaching Fellow. In addition, the University of Missouri will pay the Teaching Fellow's tuition for up to 33 graduate credit hours.

The undersigned Teaching Fellow, as part of his/her graduate training, agrees to serve for the **2010-2011** school year in a classroom assigned by the **St. Louis City School District**. The Teaching Fellows will serve as a responsible member of the staff of the assigned school under the direct authority and/or supervision of the school principal and will attend all required school and/or District meetings, including orientation. The Teaching Fellow will also receive supplementary supervision and guidance, provided and arranged by the Teaching Fellowship Program. The Teaching Fellow will not be assigned to an extracurricular position that has recurring responsibilities that interfere with participation in the Teaching Fellowship Program.

The undersigned Teaching Fellow agrees to hold a valid Professional Missouri Teaching Certificate and understands that the Teaching Fellow position is a one-year terminal appointment with no presumption of employment or tenure in the **St. Louis City School District**.

The undersigned Teaching Fellow will maintain a cumulative GPA of 3.000 or better to remain in good academic standing according to graduate school policies found in the Graduate School Catalog. If the Teaching Fellow drops below the required 3.000 GPA and is placed on probation, the Teaching Fellow will lose his/her tuition fee waiver and will be responsible for all fees associated with the graduate coursework until the Teaching Fellow is removed from probation.

Further, if for any reason the Teaching Fellow fails to complete the entire program, he/she will reimburse the University of Missouri for stipend and tuition as mutually determined by the **St. Louis City School District** and the University of Missouri. The Teaching Fellow agrees not to seek regular employment for the **2010-2011** academic year.

We, the undersigned, accept the Teaching Fellow Agreement as stated above.

4-22-2010
Date

Harmony Leeds Watson
Signature of MU Teaching Fellow

Date

Signature of District Representative

Date

Signature of Co-Director of MPER

Teaching Fellow Agreement

University of Missouri College of Education,
MU Teaching Fellow,

and

St. Louis City School District

Harmony Leeds Watson agrees to accept a Teaching Fellow position with the College of Education, University of Missouri, and the **St. Louis City School District** for the **2010-2011** academic year.

The Teaching Fellow will enroll in a graduate program in the College of Education leading to a Master's degree with emphasis in Learning and Instruction. The Teaching Fellow will be enrolled in courses approved for the MU Teaching Fellowship Program and must maintain at least a 3.000 grade point average. A stipend of \$13,080 will be paid monthly over 12 months beginning **August, 2010** to the Teaching Fellow. In addition, the University of Missouri will pay the Teaching Fellow's tuition for up to 33 graduate credit hours.

The undersigned Teaching Fellow, as part of his/her graduate training, agrees to serve for the **2010-2011** school year in a classroom assigned by the **St. Louis City School District**. The Teaching Fellows will serve as a responsible member of the staff of the assigned school under the direct authority and/or supervision of the school principal and will attend all required school and/or District meetings, including orientation. The Teaching Fellow will also receive supplementary supervision and guidance, provided and arranged by the Teaching Fellowship Program. The Teaching Fellow will not be assigned to an extracurricular position that has recurring responsibilities that interfere with participation in the Teaching Fellowship Program.

The undersigned Teaching Fellow agrees to hold a valid Professional Missouri Teaching Certificate and understands that the Teaching Fellow position is a one-year terminal appointment with no presumption of employment or tenure in the **St. Louis City School District**.

The undersigned Teaching Fellow will maintain a cumulative GPA of 3.000 or better to remain in good academic standing according to graduate school policies found in the Graduate School Catalog. If the Teaching Fellow drops below the required 3.000 GPA and is placed on probation, the Teaching Fellow will lose his/her tuition fee waiver and will be responsible for all fees associated with the graduate coursework until the Teaching Fellow is removed from probation.

Further, if for any reason the Teaching Fellow fails to complete the entire program, he/she will reimburse the University of Missouri for stipend and tuition as mutually determined by the **St. Louis City School District** and the University of Missouri. The Teaching Fellow agrees not to seek regular employment for the **2010-2011** academic year.

We, the undersigned, accept the Teaching Fellow Agreement as stated above.

Date

4-22-2010

Signature of MU Teaching Fellow

Harmony Leeds Watson

Date

Signature of District Representative

Date

Signature of Co-Director of MPER

Teaching Fellow Agreement

University of Missouri College of Education,
MU Teaching Fellow,
and
St. Louis City School District

Lindsey Marie Zoellner agrees to accept a Teaching Fellow position with the College of Education, University of Missouri, and the **St. Louis City School District** for the **2010-2011** academic year.

The Teaching Fellow will enroll in a graduate program in the College of Education leading to a Master's degree with emphasis in Learning and Instruction. The Teaching Fellow will be enrolled in courses approved for the MU Teaching Fellowship Program and must maintain at least a 3.000 grade point average. A stipend of \$13,080 will be paid monthly over 12 months beginning **August, 2010** to the Teaching Fellow. In addition, the University of Missouri will pay the Teaching Fellow's tuition for up to 33 graduate credit hours.

The undersigned Teaching Fellow, as part of his/her graduate training, agrees to serve for the **2010-2011** school year in a classroom assigned by the **St. Louis City School District**. The Teaching Fellows will serve as a responsible member of the staff of the assigned school under the direct authority and/or supervision of the school principal and will attend all required school and/or District meetings, including orientation. The Teaching Fellow will also receive supplementary supervision and guidance, provided and arranged by the Teaching Fellowship Program. The Teaching Fellow will not be assigned to an extracurricular position that has recurring responsibilities that interfere with participation in the Teaching Fellowship Program.

The undersigned Teaching Fellow agrees to hold a valid Professional Missouri Teaching Certificate and understands that the Teaching Fellow position is a one-year terminal appointment with no presumption of employment or tenure in the **St. Louis City School District**.

The undersigned Teaching Fellow will maintain a cumulative GPA of 3.000 or better to remain in good academic standing according to graduate school policies found in the Graduate School Catalog. If the Teaching Fellow drops below the required 3.000 GPA and is placed on probation, the Teaching Fellow will lose his/her tuition fee waiver and will be responsible for all fees associated with the graduate coursework until the Teaching Fellow is removed from probation.

Further, if for any reason the Teaching Fellow fails to complete the entire program, he/she will reimburse the University of Missouri for stipend and tuition as mutually determined by the **St. Louis City School District** and the University of Missouri. The Teaching Fellow agrees not to seek regular employment for the **2010-2011** academic year.

We, the undersigned, accept the Teaching Fellow Agreement as stated above.

4/23/10
Date


Signature of MU Teaching Fellow

Date

Signature of District Representative

Date

Signature of Co-Director of MPER

**University of Missouri College of Education,
MU Teaching Fellow,
and
St. Louis City School District**

Signature of Co-Director of MPER

Justification for Board Agenda Items

#37 – Missouri Partnership for Educational Renewal – MU Fellows Program:

This program is based on a per Fellow cost. Next year, 10-11 we will have fewer Fellows than in 09-10. In 09-10 we have had four buildings with eight Fellows (2 per building) participate @ a cost of \$138,6000. In 10-11 we will have 3 buildings and 6 Fellows at a cost not to exceed \$103,950. Positive fiscal impact results from not having to pay benefits or beginning teacher salary since they are not District employees.

	# Participating Buildings	# Fellows @ 2 per Building	Cost	Positive Fiscal Impact
09-10	4	8	~ \$138600	~\$46,000
10-11	3	6	~\$103,950	~ \$ 34,500



SAINT LOUIS PUBLIC SCHOOLS

Date: May 27, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Sharonica Hardin, Chief Human Resource Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Ratification

Previous Bd. Res. #: 04-02-09-08

Agenda Item: 06-24-10-05
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract renewal with Netchemia, LLC to provide software license for the District's web-based recruiter application for the period from July 1, 2010 through June 30, 2011 at a cost not to exceed \$12,600.00.

BACKGROUND:

This web-based and fully integrated software application has helped to streamline the employment application process within the District. The software currently saves the District countless man hours.

CSIP: Goal 2: Process Performance Row: 94 MSIP: 5.1 8.10.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 990-00-110-2832-6319	GOB	Requisition #:
Amount: 12,600.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$12,600.00	☒ Pending Funding Availability	Vendor #: 600013650

Department: Human Resources

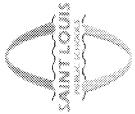
Requestor: Sharonica Hardin

Sharonica Hardin
Sharonica Hardin, Chief Human Resource Officer

Angela Banks
Angela Banks, Interim Budget Director

Eros Moss
Eros Moss, CFO/Treasurer

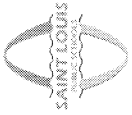
Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Request for Contract Renewal Form

Date of Submittal: MAY 27, 2010
Name of Department Head submitting Request: SHARONICA HARDIN
Name of Contract: NETCHEMIA, LLC (RENEWAL)
Purpose of Contract: PROVIDE SOFTWARE LICENSE FOR WEB-BASED RECRUITER APPLICATION.
Are there changes versus prior year contract ☐ Yes ☒ No
If Yes explain Changes:
Total Cost of Contract (estimated cost of expenses inclusive): NOT TO EXCEED \$12,600.00
Vendor Name: NETCHEMIA, LLC
Vendor Number: 60013650
Start Date of Contract: JULY 1, 2010
Expiration Date of Contract: JUNE 30, 2011
Department Responsible for Vendor Performance Monitoring: HUMAN RESOURCES DIVISION
Approved ☐ Disapproved ☐ Date:
Superintendent Signature

Please attach the Vendor Performance Report and Proposed Contract



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐	Report Date: MAY 27, 2010	
Dept / School: HUMAN RESOURCES DIV.	Reported By: ANITA JACKSON/S. HARDIN	
Vendor: NETCHEMIA, LLC	Vendor #: 600013650	
Contract # / P.O. #:	Contract Name:	
Contract Amount: \$ 12,600.-	Award Date:	
Purpose of Contract (Brief Description): WEB-BASED RECRUITER APPLICATION		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 ④ 3 2 1	
Timeliness of Delivery or Performance	5 ④ 3 2 1	
Business Relations	5 ④ 3 2 1	
Customer Satisfaction	5 ④ 3 2 1	
Cost Control	5 ④ 3 2 1	
Average Score	20	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes ☒ No ☐		



SAINT LOUIS PUBLIC SCHOOLS

Date: June 4, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Sharonica Hardin, Chief Human Resource Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Authorization/Adoption

Previous Bd. Res. #: 08-06-09-31

Agenda Item: 06-27-10-06
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract renewal with Alice Roach to serve as the Chief of Staff at a cost not to exceed \$125,000.00 for the period from July 1, 2010 through June 30, 2011.

BACKGROUND:

The term of this Agreement shall be from July 1, 2010 through June 30, 2011, subject to termination earlier as provided herein. Throughout this term, Employee shall devote Employee's full time and best efforts to perform the duties of Chief of Staff as hereinafter defined in a professional manner and shall not engage in any other activity in such a manner as to adversely affect the duties assigned to Employee under this Agreement.

CSIP: Goal 1: Performance Row: 94

MSIP: 5.1 8.5.4

FUNDING SOURCE: (ex: 110 Fund Type - 2218 Function- 6411 Object Code - 111 Location Code - 00 Project Code)

Fund Source: 110-2321-6319-804-00	GOB	Requisition #:
Amount: \$125,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$125,000.00	☒ Pending Funding Availability	Vendor #:

Department: Human Resources

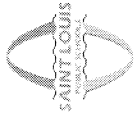
Requestor: Sharonica Hardin

Sharonica Hardin, Chief Human Resource Officer

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

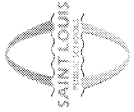
Dr. Kelvin R. Adams, Superintendent



Request for Contract Renewal Form

Date of Submittal: MAY 27, 2010
Name of Department Head submitting Request: HUMAN RESOURCES DIVISION/SHARONICA HARDIN
Name of Contract: DR. ALICE ROACH (RENEWAL)
Purpose of Contract: CONTRACT FOR CHIEF OF STAFF FOR 2010/2010
Are there changes versus prior year contract ☐ Yes ☒ No
If Yes explain Changes:
Total Cost of Contract (estimated cost of expenses inclusive): \$ 125,000
Vendor Name: DR. ALICE ROACH Vendor Number: 600013254
Start Date of Contract: JULY 1, 2010
Expiration Date of Contract: JUNE 30, 2011
Department Responsible for Vendor Performance Monitoring: OFFICE OF THE SUPERINTENDENT
Approved ☐ Disapproved ☐ Date:
Superintendent Signature

Please attach the Vendor Performance Report and Proposed Contract



Vendor Performance Report

Type of report: Final ☐ Quarterly ☐	Report Date: May 27, 2010	
Dept / School: Human Resources	Reported By: A. JACKSON, S. HARDIN	
Vendor: Dr. Alice Roach	Vendor #: 600013254	
Contract # / P.O. #:	Contract Name:	
Contract Amount: \$ 125,000.00	Award Date:	
Purpose of Contract (Brief Description):		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 <u>4</u> 3 2 1	
Timeliness of Delivery or Performance	5 <u>4</u> 3 2 1	
Business Relations	5 <u>4</u> 3 2 1	
Customer Satisfaction	5 <u>4</u> 3 2 1	
Cost Control	5 <u>4</u> 3 2 1	
Average Score	20	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes ☒ No ☐		



SAINT LOUIS PUBLIC SCHOOLS

Date: June 4, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Sharonica Hardin, Chief Human Resource Officer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Authorization/Adoption
- Previous Bd. Res. #: 08-06-09-30

Agenda Item: 06-24-10-07
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract renewal with John Windom to serve as the Executive Director, Community Education at a cost not to exceed \$92,043.00 for the period from July 1, 2010 through June 30, 2011.

BACKGROUND:

The term of this Agreement shall be from July 1, 2010 through June 30, 2011, subject to termination earlier as provided herein. Throughout this term, Employee shall devote Employee's full time and best efforts to perform the duties of Executive Director, Community Education as hereinafter defined in a professional manner and shall not engage in any other activity in such a manner as to adversely affect the duties assigned to Employee under this Agreement.

CSIP: Goal 1: Performance Row: 94 MSIP: 5.1 8.5.4

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-1665-6319-827-00	GOB	Requisition #:
Amount: \$92,043.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$92,043.00	☒ Pending Funding Availability	Vendor #:

Department: Human Resources

Requestor: Sharonica Hardin

Sharonica Hardin

Sharonica Hardin, Chief Human Resource Officer

Angela Banks

Angela Banks, Interim Budget Director

Eros Moss

Eros Moss, CFO/Treasurer

Dr. Kelvin R. Adams

Dr. Kelvin R. Adams, Superintendent

Request for Contract Renewal Form

Date of Submittal:	MAY 27, 2010
Name of Department Head submitting Request:	SHARONICA HARDIN/HUMAN RESOURCES DIVISION
Name of Contract:	JOHN WINDOM
Purpose of Contract:	EXECUTIVE DIRECTOR, COMMUNITY EDUCATION
Are there changes versus prior year contract	☐ Yes ☒ No
If Yes explain Changes:	
Total Cost of Contract (estimated cost of expenses inclusive):	\$92,043.00
Vendor Name:	JOHN WINDOM
Vendor Number:	600013272
Start Date of Contract:	JULY 1, 2010
Expiration Date of Contract:	JUNE 30, 2011
Department Responsible for Vendor Performance Monitoring:	HUMAN RESOURCES DIVISION
Approved ☐ Disapproved ☐	Date:
Superintendent Signature	

Please attach the Vendor Performance Report and Proposed Contract

Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: MAY 27, 2010
Dept / School: HUMAN RESOURCES DIV		Reported By: A. JACKSON, S. HARDIN
Vendor: JOHN WINDOM		Vendor #: 600013272
Contract # / P.O. #:		Contract Name:
Contract Amount: \$ 92,043.00		Award Date:
Purpose of Contract (Brief Description):		
EXECUTIVE DIRECTOR OF COMMUNITY EDUCATION		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	
Timeliness of Delivery or Performance	5 4 3 2 1	
Business Relations	5 4 3 2 1	
Customer Satisfaction	5 4 3 2 1	
Cost Control	5 4 3 2 1	
Average Score	20	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check		Yes ☒ No ☐



SAINT LOUIS PUBLIC SCHOOLS

Date: May 25, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Enos Moss, CFO/Treasurer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☐ Contract Renewal
☒ Financial Report

Previous Bd. Res. #:

Agenda Item: 06-24-10-08
Information: ☒
Conference: ☐
Action: ☐

SUBJECT:

To approve the FY 2009-2010 General Operating Budget - Amendment I.

BACKGROUND:

The Finance Division periodically provides updated GOB revenue and expenditure projections during the fiscal year.

CSIP: Goal 2: Process Performance Row: 74 MSIP: 8.5.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Budget

Requestor: Angela Banks

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

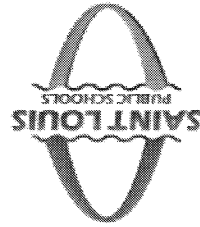
Dr. Kelvin R. Adams, Superintendent

FY2009-2010 General Operating Budget Amendment I

June 8, 2010

Enos Moss

Chief Financial Officer/Treasurer





FY2009-2010 Executive Summary

- ▶ Original Budget
 - Approved March 28, 2009
- ▶ A Tumultuous Year
 - Weak economy
 - State reductions
 - Commitment to SLPs academic initiatives



Original to Proposed Variance: FY2009-2010 Revenues

- Local & County: +\$2.2M
 - (+) Property Taxes (reassessment year)
 - (+) Indirect
 - (-) Sales Taxes (Prop C & Deseg)
 - (-) Interest Income, Building Sales
- State: +\$2.5M
 - (+) Basic Formula (lower charter enrollment)
 - (+) Miscellaneous (high need and one-time funds)
 - (-) Transportation (State allocation reductions)
- Federal: +\$1.9M
 - (+) Medicaid (new vendor)



Original to Proposed Variance: FY2009-2010 Expenditures

- Payroll-Related: +\$29.5M
 - (+) FY08-09 and FY09-10 raises
 - (+) Medical & worker's comp/unemployment benefits
 - (+) Summer school (crosses fiscal years)
 - (+) Unrealized and/or late RIF's
 - (+) Contract to in-house services (ACE, Aramark)
 - (+) Ineligible federal staff placements
 - (+) Approved staff additions
 - (+) Higher than projected student enrollment
 - (+) Daily & continuing substitutes



Original to Proposed Variance: FY2009-2010 Expenditures

- Non-Payroll Related: \$3.1 M
 - (+) Re-opened/new schools
 - (+) Lead abatement
 - (+) Textbooks (additional students)
 - (+) Legal settlements
 - (+) Roof and elevator repairs
 - (+) Special education , full service schools, sports, mobility, and after-school transportation
 - (-) Contract to in-house services (ACE, Aramark)
 - (-) February 26 Budget freeze



FY2009-2010 Year-End Risks & Concerns

- ▶ Revenues
 - Property & sales taxes
 - Medicaid based on 2 quarters with new vendor
- ▶ Expenditures
 - Unencumbered expenditures
 - Extra-service not yet submitted
 - Substitutes
- ▶ Negative general operating cash



SLPS May 2010, Year End Projection

	FY 09/10	Approved	Amendment I	May 2010	YTD Spend
Beginning Fund Balance	\$ (48,856)	\$ (48,856)		\$ (48,856)	\$ 185,398
Local Revenues	\$ 201,826	203,775		\$ 185,398	363
County Revenues	2,718	2,968		69,144	1,303
State Revenues	80,259	82,725			
Federal Revenues	4,370	6,270			
Total Revenues	\$ 289,173	\$ 295,738		\$ 256,208	
Salary & Benefit Expend's:	\$ 126,263	\$ 145,626		\$ 134,089	
Regular Salaries	10,551	11,293		9,661	
Temporary / Overtime	50,462	59,835		55,960	
Total Salary & Benefits	\$ 187,276	\$ 216,754		\$ 199,709	
Other Expend's:	\$ 47,781	\$ 39,456		\$ 33,519	
Purchased/Prof. Services	16,272	22,248		18,124	
Property Services	24,064	30,864		30,047	
Contracted Transportation	13,174	12,028		10,786	
Operational Expenditures	568	322		295	
Total Other	\$ 101,859	\$ 104,918		\$ 92,771	
Total Expenditures	\$ 289,135	\$ 321,672		\$ 292,481	
Contingencies	\$ 1,144				
Fund Subsidies	\$ 38	\$ (24,790)			
Net Add/(Depletion) of Reserves	\$ (48,818)	\$ (73,646)			
Ending Fund Balance - GOB					



SAINT LOUIS PUBLIC SCHOOLS

Date: May 25, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Enos K. Moss, CFO/Treasurer

VENDOR SELECTION METHOD:

☒	RFP/Bid	RFP 027-0910
☐	Sole Source	
☐	Insurance Policy Renewal	
☐	Ratification	

Agenda Item:
Information:
Conference:
Action:

☐	☐	☐	☒
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06-24-10-09

SUBJECT:

To approve a contract with US Bank to provide the District's banking services for the period 7/1/10 to 6/30/11 with the option to renew for up to four additional years. There is no cost associated with this contractor.

BACKGROUND:

US Bank was one of three vendors responding to the RFP, and is the District's current depository. In response to this RFP, US Bank has offered the most competitive interest rates and lowest fees of the three banks participating. There are no costs associated with this resolution, as US Bank has offered an annual credit, which when applied monthly will eliminate the monthly banking fees. US Bank's technical, commercial customer service and day to day banking professionals have done a good job in meeting the District's banking needs.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	77	MSIP:	8.5.4
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FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	-	-	-	-	00	GOB	Requisition #:	
Amount:	\$	-					Requisition #:	
Fund Source:	-	-	-	-	-		Requisition #:	
Amount:							Requisition #:	
Fund Source:	-	-	-	-	-		Requisition #:	
Amount:							Requisition #:	
Cost not to Exceed:	\$	-					Pending Funding Availability	Vendor #: 600012051

Department: Treasurer's Office

Requestor: Donna Johnson

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Criteria	US Bank	UMB	Bank of America
Interest Rate Checking, Funds Mgmt, Repo Sweep	US Bank was most competitive in all areas, offering a rate that will more rapidly respond to rate inflation than the others.	UMB offered a competitive rate in all three areas, however the rate does not increase as rapidly in response to rate inflation as US Bank's rate.	Bank of America Merrill Lynch offered a competitive rate on checking and Funds Mgmt deposits, however the REPO sweep rate was extremely low.
Monthly Fees	US Bank offered the lowest fees. US Bank has offered an annual credit which should completely offset the cost of monthly fees.	UMB Bank's fees were the highest of the three.	Bank of America Merrill Lynch offered competitive fees. Also offered a credit to cover fees if SLPs maintains a compensating cash balance of approx \$9.5 million.
Vendor's Experience and Demonstrated Expertise	Depositories all provided evidence of governmental & education experience and expertise.	Depositories all provided evidence of governmental & education experience and expertise.	Depositories all provided evidence of governmental & education experience and expertise.
Prior Working Relationship with the District	Generally good, with one unfavorable situation.	Good past relationship	Past relationship was fair, however it was over 10 years ago with a different team.
Meets Overall Proposal Requirements	Responded completely to the RFP. Depository has the experience, technology and personnel to handle the banking needs of the District.	Responded completely to the RFP. Depository has the experience, technology and personnel to handle the banking needs of the District.	Responded completely to the RFP. Depository has the experience, technology and personnel to handle the banking needs of the District.
Ranking	1	2	3

Evaluators: Lynn Byrd, Donna Johnson, Kevin Coyne

Recommendation: US Bank

Date: May 21, 2010



SAINT LOUIS PUBLIC SCHOOLS

Date: May 25, 2010
To: Dr. Kelvin R. Adams, Superintendent
From: Enos Moss, CFO/Treasurer

VENDOR SELECTION METHOD:

- ☐ RFP/Bid
☐ Sole Source
☒ Contract Renewal
☐ Ratification

Previous Bd. Res. #: 09-22-09-02

Agenda Item: 06-24-10-10
Information: ☐
Conference: ☐
Action: ☒

SUBJECT:

To approve a contract renewal with Rubin Brown, LLP to audit governmental activities, each major fund, and the aggregate remaining fund information, which collectively comprises the financial statements of th St. Louis Public Schools at a cost not to exceed \$186,000. The period of performance of the services will be July 1, 2010 to December 31, 2010.

BACKGROUND:

RSMs. 165.181 requires that at the close of each fiscal school year, the Mayor of the City of St. Louis shall appoint one or more expert accountants, who shall examine the books, accounts and vouchers of the treasurer and all other departments of expenditures of the Board of the Metropolitan District (SLPS) and shall make due report thereof to the Mayor and the Board of Education of the City of St. Louis. The Mayor has appointed Rubin Brown, LLP to serve as the statutorily required expert accountant for SLPS. The audit includes the financial reporting model described in the Governmental Standards Board (GASB) Statement Number 34.

CSIP: Goal 2: Process Performance Row: 78 MSIP: 8.5.4

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

Fund Source: 110-2517-6315-978-00	GOB	Requisition #:
Amount: \$ 186,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$186,000.00	☒ Pending Funding Availability	Vendor #: 600001244

Department: Finance

Requestor: Enos Moss

Angela Banks, Interim Budget Director

Enos K. Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



SAINT LOUIS PUBLIC SCHOOLS

Date: June 1, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

VENDOR SELECTION METHOD:

☐	RFP/Bid	
☐	Sole Source	
☒	Insurance Policy Renewal	06-25-09-03
☐	Ratification	

Agenda Item:
Information:
Conference:
Action:

☐	☐	☐	☒
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06-24-10-11

SUBJECT:

To approve the purchase of a renewal Automobile Liability and Physical Damage Insurance Policy with State Farm Insurance Company. The renewal of the policy would be for the period July 1, 2010 through June 30, 2011 at a cost not to exceed \$77,000.00 for the vehicles we currently have. The Board approved an option to renew the policy in 2009 as long as the rate is verified by our insurance broker to be competitive. Our insurance broker, Marsh USA, has verified the rate to be competitive.

BACKGROUND:

The Automobile Liability and Physical Damage Insurance will provide coverage on 79 vehicles that the District owns or leases. This is the first year that the coverage has not been bid in five years.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	75	MSIP:	8.5.4
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FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	110	-	2514	-	6354	-	970	-	00	GOB	Requisition #:
Amount:	\$	77,000.00									
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Cost not to Exceed:	\$	77,000.00									Vendor #:
											600009900

Department: Risk Management

Requestor:

Kevin Coyne

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

St. Louis Public School District Auto and Driver List as of May 1, 2010

Vehicles Driven By SLPs

Department	Vehicle Description	Model	Year	Serial Number	License Number	Garage Location	Driver
Finance	Nissan Altima		1994	IN4B3U1D8RC184606		Warehouse	Derwin Jordan
Garage & Trans	GMC K3500		1998	1G7HK34R3W2542835		Warehouse	
Garage & Trans	GMC Topkick		1990	1GDDJ6H1P7LJ06824	51	Warehouse	
Garage & Trans	GMC K2500		1991	1G7GK24K9KE511423	93	Warehouse	
Garage & Trans	GMC K2500		1989	1G7GK24K4KE511460	95	Warehouse	
Garage & Trans	GMC BOX TRUCK		1992	1GDG6H1P8NH519513	63	Warehouse	
Garage & Trans	Ford F-650		2000	3FDNF6523YMA59100	67	Warehouse	
Garage & Trans	GMC BOX TRUCK		2002	1GDDJ7H1E62J509219			
Garage & Trans	ASTRO VAN		2002	1GCDM19X72B131400	84	Warehouse	
Garage & Trans	Ford STEP VAN		2002	1FDWE35L82HA82057	86	Warehouse	
Garage & Trans	F-350 VAN		2003	1FTSS34L23HA91142	73	Warehouse	
Garage & Trans	Ford F-150		2004	1FTRF12W64NB57697			CLIFF AVERS
Security	Ford Crown Victoria		1995	2FALP71WXSX180201		LOT	
Security	Ford Crown Victoria		1996	2FALP71W1TX120745		LOT	
Security	Ford Crown Victoria		1997	2FALP71W5VX150043		LOT	D. WADDELL
Security	Ford Crown Victoria		1998	2FAFP71W8WX122316		LOT	
Security	Dodge Caravan		1998	2B4GP2437WR19655		LOT	
Security	Chevrolet Impala		2003	2G1WPF52EX39102553			J. NALLS
Security	Chevrolet Impala		2003	2G1WPF52E439430549			R. BEST
Security	Chevrolet Impala		2003	2G1WPF52E339102085			K. MILLER
Security	Chevrolet Impala		2003	2G1WPF52E339256733			M. WILLIAMS
Security	Chevrolet Impala		2003	2G1WPF52EX39250377			D. WILSON
Security	Chevrolet Impala		2004	2G1WPF52E749341575			M. WHITEHEAD
Security	Chevrolet Impala		2004	2G1WPF52E349342318			F. PAYNE
Security	Chevrolet Cavalier		2004	1G1JC52FX47350526			W. BUNTON
Security	Chevrolet Cavalier		2004	1G1JC52F747322666			J. RUSSELL
Security	Chevrolet Cavalier		2004	1G1JC52F547322181			LOT
Security	Chevrolet Malibu		2005	1G1ND52F55M190167			C. ABRAM
Security	Chevrolet Impala		2006	2G1WT55K569330202			L. TAYLOR

30	Security	Chevrolet Impala	2006	2G1WB55K769271785			M. DOBYNES
31	Security	Chevrolet Impala	2006	2GawB55K369344117			S. WILLIAMS
32	Security	Chevrolet Malibu	2006	1G1ZT51F96F167700			E. PATTON
33	Security	Chevrolet Malibu	2006	1G1ZT51856F208695			T. THOMPSON
34	Security	Chevrolet Malibu	2006	1G1ZT51F76F262465			C. GILBERT
35	Security	Chevrolet Impala	2009	2G1WB57KX91227358			R. CAYCE
36	Security	Ford Taurus	2004	1FAHP53U84A185186	239		C. JENKINS
37	Security	Ford Taurus	2004	1FAHP53UX4A185187			C. HARRIS
38	Security	Ford Freestar	2004	2FMZA51634BA86831			
39	Security	Ford E150 Van	2004	1FTRF14W84HA87747			
40	Superintendent	Ford Escape	2009	1FMCU02719KA81454			K. ADAMS
41	Technology	GMC Van	1995	1GTDMM19WSXB564068	801 Garage		
42	Technology	GMC Safari Van	1998	1GTTDM19W8WB519572	801 Garage		
43	Cleveland	Chevrolet Pass Van	1993	2GAGG39K2P4137494			Uniform Transport
44	Vashon	Chevrolet Cavalier	2002	1G1JC524027244291			Driver's Education
45	Operations	Ford Taurus	2004	1FAHP53U14A185188			
46							

Vehicles Driven By Aramark

	Department	Vehicle Description	Model Year	Serial Number	License Number	Garage Location	Driver
1	Aramark	Ford E-250 RWD CA	2003	1FTNE242X3HA18882			
2		Ford E-250 RWD CA	2003	1FTNE24293HA18890			
3		Ford E-250 RWD CA	2003	1FTNE24293HA18825			
4		Ford E-250 RWD CA	2003	1FTNE24203HA18888			
5		Ford E-250 RWD CA	2003	1FTNE24283HA18881			
6		Ford E-250 RWD CA	2003	1FTNE24243HA18893			
7		Ford F-150 4X2 RE	2004	1FTRF12W74NB57692			
8		Ford F-150 4X2 RE	2004	1FTRF12W94NB57693	231	Warehouse	
9		Ford F-150 4X2 RE	2004	1FTRF12W04NB57694			
10		Ford F-150 4X2 RE	2004	1FTRF12W24NB57695			
11		Ford E-150 RWD CA	2004	1FTRF14WX4HA87751			
12		Ford E-150 RWD CA	2004	1FTRF14W34HA87753			
13		Ford F-150 4X2 RE	2004	1FTRF12W04NC46262			
14		Ford E-250 RWD CA	2004	1FTNE24W14HB36761			
15		Ford E-250 RWD CA	2004	1FTNE24W04HB36766			
16		Ford E-250 RWD CA	2004	1FTNE24W24HB36767			

[illegible]